



HomeAccess
C E N T E R



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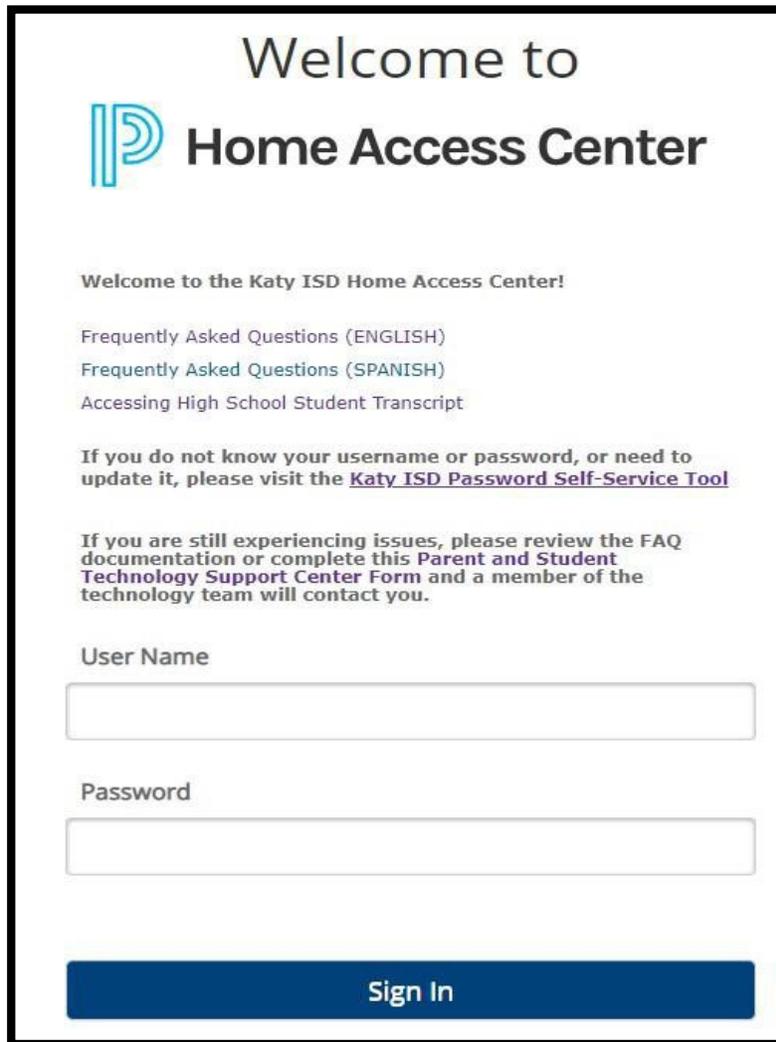
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How do I log into the Home Access Center?

1. Navigate to <https://homeaccess.katyisd.org/HomeAccess/Account/LogOn?ReturnUrl=%2fHomeAccess%2f>
2. Click on the  icon.
3. Input your username in the **Username** field and your password in the **Password** field. Passwords are **case-sensitive**.



Welcome to

 Home Access Center

Welcome to the Katy ISD Home Access Center!

[Frequently Asked Questions \(ENGLISH\)](#)
[Frequently Asked Questions \(SPANISH\)](#)
[Accessing High School Student Transcript](#)

If you do not know your username or password, or need to update it, please visit the [Katy ISD Password Self-Service Tool](#)

If you are still experiencing issues, please review the FAQ documentation or complete this [Parent and Student Technology Support Center Form](#) and a member of the technology team will contact you.

User Name

Password

Sign In

4. Press the **Sign IN** button.

How do I access my Username and Password?

Use the Katy ISD Password Self-Service Tool at <https://passwordreset.katyisd.org/idp/AuthnEngine#/authn> to:

- Create a password for a new user.
- Change a password
- Create or update Security Questions.
- Reset a forgotten password:
 - Via answering pre-established Security Questions.
 - Via verification code sent by text or email.
- Find out your Username (Guardians only)

For Help on how to use the Katy ISD Password Self-Service Tool, go to the link at:

<https://publicbiapps.katyisd.org/IdAutoForm/PasswordResetToolHelp.html>

How do I view my elementary student's homeroom teacher?

In the Home Access Center (HAC), click on the **Registration** icon.

Once a teacher is assigned, the Homeroom teacher will be listed where you see the red box in the screen shot below.

The screenshot shows the Home Access Center interface for Katy ISD. At the top, there is a navigation bar with icons for Home, Attendance, Classes, Grades, and Registration. The Registration icon is highlighted. Below the navigation bar is a 'Demographic' section with a table of student information.

Demographic		
Student Name:	Building: Wolfe Elementary	Grade: 04
Birth Date:	Gender: Male	Language: Spanish
House/Team:	Calendar: Eligible - Full Day Membership	Homeroom Teacher:
Counselor:		

How do I view my secondary student's schedule?

In the Home Access Center (HAC), if the student's schedule is available, you will see the schedule when clicking on **Home**, then the **Week View** tab.

	05/09	Day: M 05/10	Day: T 05/11	Day: W 05/12	Day: R 05/13	Day: F
CPREP ENG B (1709B - 1) Per: 1						
CPREP MATH B (1707B - 1) Per: 2		Test #2	90/100			
ENVIRSYS B (0453B - 1) Per: 3		Human Health Brochure	90/100	Career Proj.	100/100	
ECO-FE (0331 - 34) Per: 4a				Current Event Quiz Activity	100/100	
ECO-FE (0331 - 34) Per: 4b						
FOOTBALL (SUBATH4) (5104B - 6) Per: 45						
FOOTBALL (SUBATH4) (5104B - 6) Per: 5b						
LUNCH (LUNCH2 - 3) Per: 56						
EARLY RELEASE (6TH PER) B (0002P6B - 1) Per: 6b						
EARLY RELEASE (6TH PER) B (0002P6B - 1) Per: 6c						

How do I view my student's grades?

Click on the **Classes** icon. This will display all your student's classes and the assignments in those classes. Assignments only display if the teacher for the class has created the assignment. If the teacher has published grades for the assignments, those grades will also display.

Note: Published and unpublished assignment scores are reflected in the Classwork Average.

View Classwork for Report Card Run: 6

Show: (All Classes) Order By: Class

Alert me if my student receives a course average below 70 % or above %.

0331 - 34 ECO-FE Classwork Average 88

0453B - 1 ENVIRSYS B Classwork Average 86

Date Due	Date Assigned	Assignment	Category	Score	Total Points
05/11/2022	05/10/2022	Career Frol	Minor	100.0	100.00
05/10/2022	05/06/2022	Human Health Brochure	Minor	90.00	100.00
05/04/2022	05/02/2022	Climate Change Debate	Major	90.00	100.00
04/29/2022	04/28/2022	Debate Note Card prep	Other	M	100.00
04/22/2022	04/21/2022	Greenhouse Gas Lab	Minor	90.00	100.00
04/20/2022	04/20/2022	Racing Extension part 2	Other	60.00	100.00
04/19/2022	04/19/2022	Racing Extension part 1	Other	44.00	100.00
04/14/2022	04/12/2022	Doomsday Preocer Project	Major	90.00	100.00
04/12/2022	04/12/2022	Doomsday Preocer Check1	Other	100.0	100.00
04/11/2022	04/11/2022	Sustainable City	Other	50.00	100.00
04/11/2022	04/11/2022	Solar UV Lab	Minor	85.00	100.00
04/11/2022	04/11/2022	Nuclear Energy	Other	M	100.00

1706B - 1 CPREP ENG B Classwork Average 85

Date Due	Date Assigned	Assignment	Category	Score	Total Points
05/03/2022	04/27/2022	S.H. Speech	Major	78.00	100.00
05/03/2022	04/27/2022	Slideshow S.H. Speech	Minor	90.00	100.00
05/03/2022	04/27/2022	Note Cards S.H. Speech	Minor	80.00	100.00
04/22/2022	04/14/2022	Proteoganda Project	Major	90.00	100.00
04/19/2022	04/19/2022	Proteoganda Project Proposal	Other	90.00	100.00

How do I view my student's Report Card?

Click on the **Grades** icon. For Grades 9-12, you should see an IPR tab, a Report Card tab, a Transcripts tab and a Test Scores tab under this section. Grades PK- 8, you will see an IPR tab, a Report Card tab, and a Test Scores tab. All grade levels will select the Report Card tab.

Home Attendance Classes **Grades** Registration

IPR **Report Card** Test Scores

Report Card For Reporting Period 4

View the Report Card for Reporting Period 4

For Grades 6-12, you should see the Report Card Grades and Comments display immediately once you click on the Report Card tab.

Course	Description	Period	Teacher	Room	Alt. Credit	Earn. Credit	1ST	2ND	3RD	EXM1	SEM1	4TH	CND1	CND2	CND3	CND4
6813A - 2	APCH LAN A	1			0.5000	0.5000	96	91	95	EX	94		S	S	S	
6813B - 1	APCH LAN B	1			0.5000	0.0000						91				S
0420A - 2	CHEM PREAP/GT A	2			0.5000	0.5000	95	94	88	83	91		S	S	S	
0420B - 2	CHEM PREAP/GT B	2			0.5000	0.0000						90				S
0075A - 1	AP SEMINAR A	3			0.5000	0.5000	92	88	95	100	96		S	S	S	
0075B - 1	AP SEMINAR B	3			0.5000	0.0000						98				S
0306A - 6	APWHIST GT A	4a			0.5000	0.5000	92	94	98	EX	95		S	S	S	
0306B - 7	APWHIST GT B	4a			0.5000	0.0000						96				S
0108A - 21	ENG 2 PREAP/GT A	5b			0.5000	0.5000	95	92	88	89	91		S	S	S	
0108B - 21	ENG 2 PREAP/GT B	5b			0.5000	0.0000						88				S
0263A - 13	ALG 2 PREAP/GT A	6b			0.5000	0.5000	90	85	90	94	90		S	S	S	
0263B - 13	ALG 2 PREAP/GT B	6b			0.5000	0.0000						82				S
2001A - 3	TACS2 PREAP A	7			0.5000	0.5000	96	93	89	87	92		S	S	S	
2001B - 3	TACS2 PREAP B	7			0.5000	0.0000						90				S

For Grades 1-5, you should also see the Report Card Grades and Comments display immediately once you click on the tab.

Course	Description	Periods	Teacher	Room	Alt. Credit	Earn. Credit	1	2	SEM	3	4	EOY	W1	W2	W3	W4	C1	C2	C3	C4	C5
301-2	READING	1					74	72	73	75	66	72	M	M	M	M					
302-2	LANGUAGE	2					72	81	77	78	78	77	M	M	M	M					
304-2	HANDWRITING	3					8	8	8	8	8	8	M	M	M	M					
305-2	MATH	4					71	70	71	71	75	72	M	M	M	M					
306-2	SCIENCE/HEALTH	5					86	78	82	89	77	80	M	M	M	M					
307-2	SOCIAL STUDIES	6					92	72	82	80	85	82	M	M	M	M					
309-2	MUSIC	7-3					E	S	E	E	E	E	M	M	M	M					
310-2	ART	8-3					S	S	S	S	S	E	M	M	M	M		02			
312-2	PHYSICAL EDUCATION	9-3					S	S	S	S	S	S	M	M	M	M					

For Grades Pre-Kindergarten and Kindergarten, you will see the list of competencies display once you select the Report Card tab.

Kindergarten Report Card displayed in HAC:

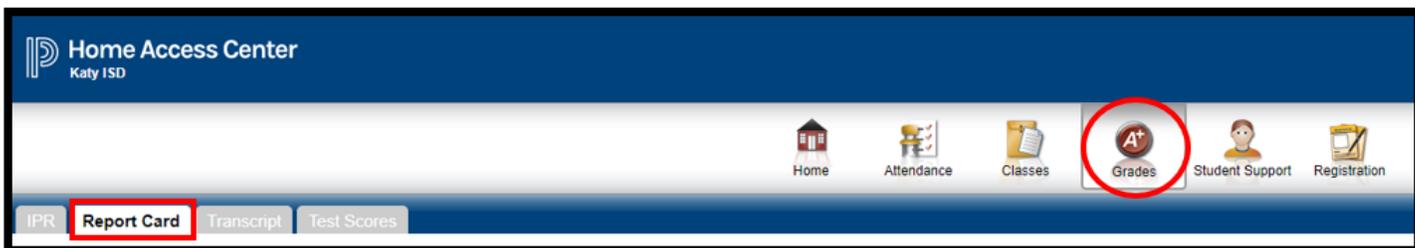
Description	Teacher	GP1	GP2	GP3
I have VERIFIED that all grades are correct			√	
LANGUAGE ARTS				
---Upper/lower case letter identification		P	P	P
---Letter:Sound connections		P	P	P
---High frequency words		P	P	P

Pre-Kindergarten Report Card displayed in HAC:

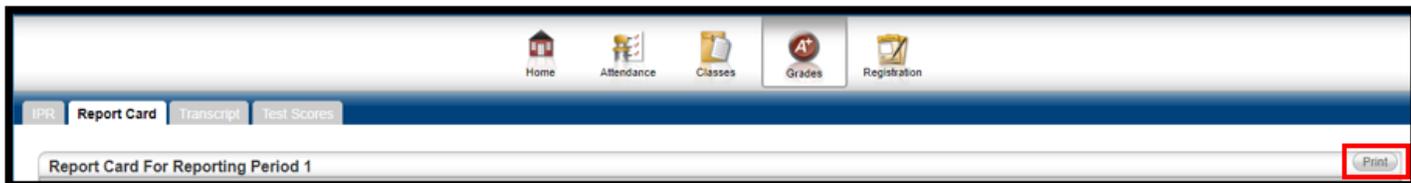
Description	Teacher	GP1	GP2	GP3
I have VERIFIED that all grades are correct		√	√	
READING				
-Engages in reading activities, self-selects books, and recognizes that text has meaning		P	P	P
-Distinguishes between letters, words, and pictures and understands directionality of print		P	P	P
-Retells, responds, and predicts about text		P	P	P
-Recognizes rhyming words			D	P
-Uses a wide variety of words to label and describe people, places, things, and actions			D	P
-Blends and segments syllables in words			P	P
-Blends consonants and vowels to form a familiar one-syllable word			P	P
-Produces a word that begins with the same sound as a given pair of words			D	P
WRITING				
-Independently writes to communicate his/her ideas for a variety of purposes			D	P
-Uses marks, letters, or symbols to record language and verbally share meaning		P	P	P

How do I Print a Report Card from the Home Access Center?

Secondary parents/students and Elementary parents should print a report card from the Home Access Center (HAC). To view the electronic grade reports, please click on the “Grades” icon and select the Report Card Tab.



In the “Report Card for Reporting Period” ribbon, select the Print button.



The following is an example of what the report card will look like.

5/20/2022

Katy Independent School District
HS Report Card

Principal:
Phone:



Student Name:		Grade:	12		School Year:	2022					
Student ID:											
Description	Teacher	1ST	2ND	3RD	EXM1	SEM1	4TH	5TH	6TH	EXM2	SEM2
GOVT		86	76	89	EX	84					
ECO-FE							84	90	88	EX	87
ENVIRSYS A		94	87	79	EX	87					
ENVIRSYS B							85	80	86	EX	84
CPREP ENG A		78	92	87	69	83					
CPREP ENG B							85	88	85	80	85
CPREP MATH A		87	89	92	83	88					
CPREP MATH B							86	90	91	70	86
FOOTBALL (SUBATH4)		100	100	100	100	100					
FOOTBALL (SUBATH4)							100	100	100	EX	100
GRADE SCALE:											
A=90-100											
B=80-89											
C=70-79											
F=69 and below											
EX=EXEMPT/ESOL											
I=INCOMPLETE *NO CREDIT GIVEN											

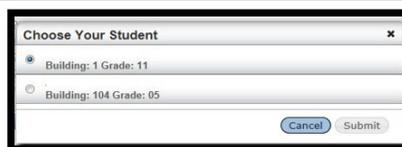
Any grade changes will be visible on the Report Card summary tab in the HAC on the following school day after the grade change. The [printable report card](#) on the parent’s/student’s HAC will NOT reflect grade changes until the next marking period report cards are generated.

How do I view my other student’s data?

To view other students, click on the Change Student button at the top right of the web page...



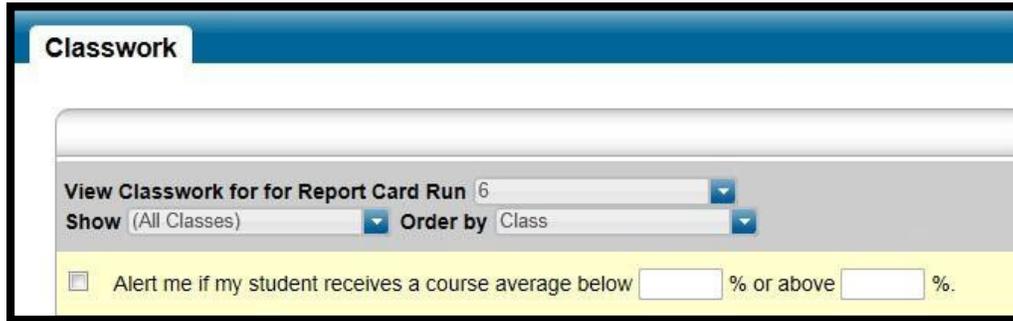
...and you will get a list of your other students. Just select the student that you now wish to view and click Submit.



Note: If you have more than one child enrolled in the district, but the **My Students** link is not displaying, your children are not “linked”. Contact your student’s campus for assistance.

Can I get an email when my student's grade goes above or below a certain grade?

Yes, use the course average alert feature that is in the top left side of the Classes screen.



Here is how to set the parameters for the alert.

1. Click the box in front of the "Alert me if my student..."
2. Input the grade or grades for which you want to receive the alert. Here are examples:

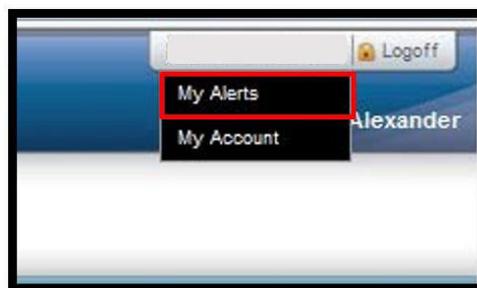
Example 1: if you want to receive an email alert when your student has a classwork average that is under 70%, you will input 70 in the first field, and you may leave the second field blank.

Example 2: if you wish to receive an email when your student receives a grade higher than 80, leave the first field blank and input 80 in the second field.

Example 3: if you wish to receive an email when your student receives a grade lower than 70 AND higher than 90, input 70 in the first field and input 90 in the second field.

Note: If your student attends multiple campuses, you may receive multiple email alerts.

Note: You can also set this on the My Alerts page. Run your cursor over your name in the top right of the page and click on My Alerts.



How do I check my student's attendance?

Click on **Attendance** on the banner to view a record of your student's absences and tardies. If your student has no absences or tardies, the days will be blank.

To navigate from month to month in the current school year, use the arrows at the top left and right of the calendar.

To view details for a date when your student was absent or tardy, move your pointer over the day. A tooltip displays the type of attendance entered by the office or teacher for the periods affected.

Note that each absence is color-coded. This will help you see briefly what types of absences and/or tardies have been recorded for your student.

Days that are grayed-out are not days for which attendance/tardies are recorded.

How do I access my Secondary Student's Discipline Information?

This option is for Secondary Students only.

Click on **Student Support** on the banner to access your student's Discipline Information (Secondary Only). Offences attached to the student will be listed by school year. Clicking on the **Incident** link will open a new window with detailed information regarding the incident.

Discipline Incident Detail				Close
Number:	500492810	Incident:	2.2-Cheating/Copying the work of another	
Date:	8/9/2021	Time:	10:50:00 AM	
Building:		Category:	None	
Location:	Classroom			
Reported To:				
Gang Related:	No			
Reported To Police:	No			
Date Reported:	N/A			
Police Department:	N/A			
Officer:	N/A			
Complaint Number:	N/A			

Can I update my contact information?

Click on **Registration** on the banner to view your contact information. Click the **Edit** icon to change your contact information.

The screenshot shows the Home Access Center interface. In the top navigation bar, the 'Registration' icon is highlighted with a red box. Below the navigation bar, there are tabs for 'Demographic' and 'Update Enrollment'. The main content area displays student information including Student ID, Name, Birth Date, Counselor, Building, Calendar, Grade, and Language. Below this, there are sections for 'Contacts' (Student and Guardian) with an 'Edit' button highlighted in a red box.

The screenshot shows the 'Update Select Contact Information' form. It includes fields for Student and Guardian Email. Below these are three tables, each with columns for Type, Phone Number, Ext., and Listing Status. The first table is for the Student, the second for the Guardian, and the third for another Guardian. In each table, the 'Primary Phone Number' row is highlighted with a red box, and the 'Email' field for the Guardian is also highlighted with a red box.

Type	Phone Number	Ext.	Listing Status
Automated Contact Number:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Other Phone 1:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Other Phone 2:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Primary Phone Number:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Text:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>

Guardian: Email:

Type	Phone Number	Ext.	Listing Status
Automated Contact Number:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Other Phone 1:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Other Phone 2:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Primary Phone Number:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Text:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>

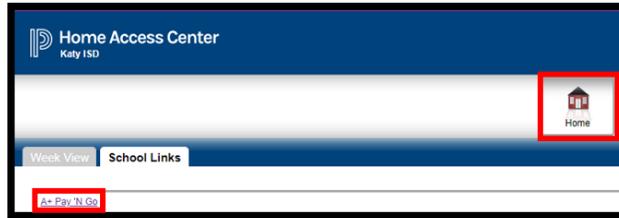
Guardian: Email:

Type	Phone Number	Ext.	Listing Status
Automated Contact Number:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Other Phone 1:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Other Phone 2:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Primary Phone Number:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>
Text:	<input type="text"/>	X <input type="text"/>	Listed <input type="text"/>

*You can update your student's Primary Phone Number, your Phone Numbers and your Email. Your student's Email is their district email, please do not change. **You will need to go to your student's campus to make any updates to your address or your emergency contacts.**

Can I access A+ Pay N' Go from Home Access Center?

From the Home screen "School Links" tab, click on the **A+ Pay N' Go** link to view the website <https://katyisd.revtrak.net/>. Student meal balances, food items purchased, be notified via email for low/zero balances, and set up auto replenish.



Select Login and use your email and password to login. If you have never logged in to A+ Pay N' Go, you can select the option to "Create New Account".

If you have forgotten your password, select Forgot Password on the login screen. To learn more about A+ Pay N' Go, you can Select "New User Assistance" once you are logged in.

Notes:

- **A+ Pay N' Go** opens in a new window. Remember that you are still logged into the **Home Access Center**. If you wish to log-out of the **Home Access Center**, click on that window and then click on the Log-Out link.