



# Dual Credit Night 2025-2026

Scan the QR Code for questions.

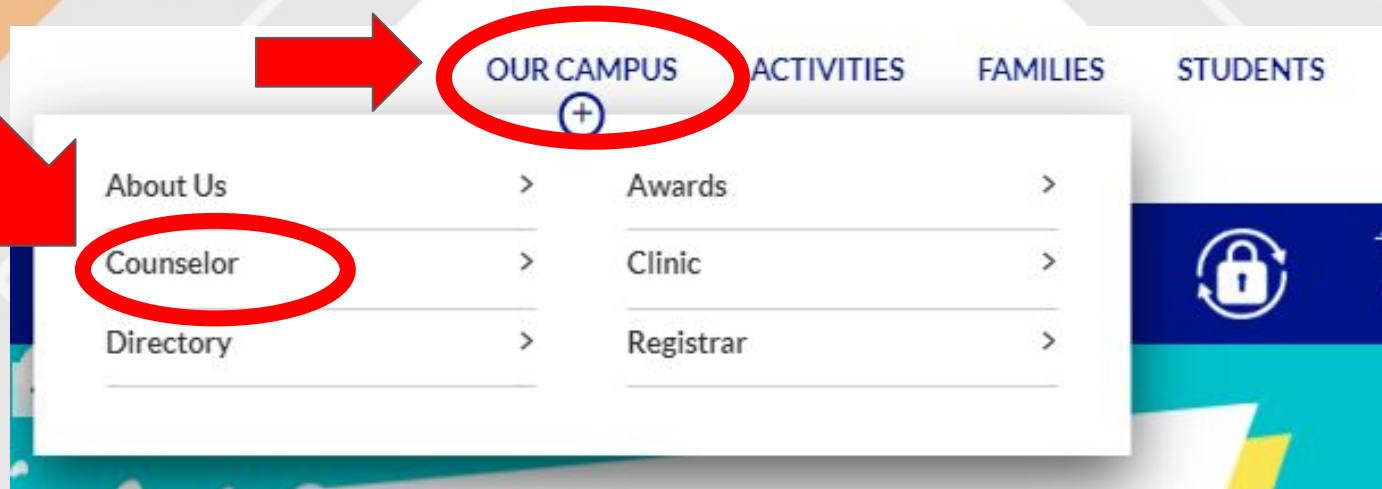


# Introductions

- **Carrie Caruso**
  - Associate Principal
- **Denise Ward**
  - Lead Counselor A-Be
- **College and Career Facilitator**
  - open



# Tonight's Slides



# Tonight's Schedule

- Dual Credit Overview
- Dual Credit Courses
  - Course Specifics
- Student Responsibilities and Expectations
- Applying for Dual Credit Courses
- Testing Requirements





# Dual Credit Overview



Katy ISD and HCC are committed to providing successful opportunities for students.





***Dual Credit courses, which are optional courses offered as part of our dual credit program, involve college-level content that may explore topics beyond the scope of typical high school courses. It is important for students and parents/guardians to be aware that some of the material covered in these courses may not align with the policies and guidelines set by the school district.***





# What is Dual Credit?

Dual Credit is a process by which a high school student enrolls in a college course and receives simultaneous academic and workforce credit for the course from **both the college and the high school.**

## Dual Credit Courses:

- Are taught by college faculty or college approved high school instructors meeting the same standards and requirements of regularly employed college faculty.



# What are the benefits of Dual Credit?



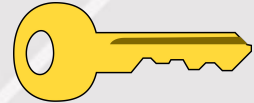
- Save money on college tuition.

- Accelerate time to degree completion.



- Build confidence.

- Access to postsecondary resources.



- Earn transferable college credits.

\*Note: It may or may not transfer to private and out-of-state institutions.



# College Credit

- By state law, HCC college-level academic credit is transferable to public colleges in Texas as either core or elective credit.
- Credit may or may not be accepted by private or out-of-state institutions
- Students are responsible for determining whether their college will accept credit in transfer.



# Will my Dual Credit courses transfer?

Check before you sign up!

Visit: [www.tccns.org](http://www.tccns.org)

- Select Compare to schools
- Enter: Houston Community College
- Enter: Desired College/University



\*Note:

Any blanks on your selected institution = no credit transfer

Not all institutions will be listed. If your desired college is not listed, visit their institutional website or call the admissions office.



## Dual Credit Costs: 3 hours courses

- \$65 per course plus additional fees per semester
  - HCC out-of-district students pay \$547 for same course
  - Public University charges approximately \$1,188 for same course

\*May be additional textbook fees

\* Additional fees for Labs (only held at HCC)



# Dual Credit Courses

**Disclaimer:** Course Prerequisites are not yet finalized. Please check the Course Catalog in Schoolinks for up to date information about course prerequisites. The following courses will be offered at SLHS with embedded teachers. \*\*Pending number of student requests\*\*



# Courses: Core (blue = SLHS embedded faculty)

Course	Prerequisite
English Composition: 1301/1302	TSI Requirement
British Literature: 2322/2323	English Composition 1301/1302
US History**	TSI Requirement*
US Government	TSI Requirement -*must complete state and local components online to meet grad. requirements
Economics	TSI Requirement
College Algebra and Plane Trigonometry	Algebra 2 & TSI Requirement ** must be 5th math and both courses added
Anatomy & Physiology**	English 1301 or AP Lang & TSI Complete **lab is not included Not recommended for STEM majors SLHS Rec.-5th science. Can be concurrently enrolled in 4th credit

Credit may or may not be accepted by private or out-of-state institutions. Students are responsible for determining whether their college will accept credit in transfer.



# Courses: Electives

(blue = SLHS embedded faculty)

Course	Grade Level(s)	Prerequisite
Accounting 1	10-12	TSI Requirement
Accounting 2	11-12	Accounting 1 & TSI Requirement



# MCTC Dual Credit Courses

Courses	Courses
Digital Audio-A/V Production I	Film 1- Advanced A/V Production
Digital Audio II-Practicum of A/V Production	Film 2- Practicum A/V Production
Instructional Practices- Education and Training	

In order to take a dual credit CTE course at MCTC, students must do the enrollment request through MCTC. Only after the enrollment request through Miller can you do the Dual Credit course enrollment through your home campus.



# Raines Academy Dual Credit Courses

Course-16 Hours of College Credit and Real Estate Licensure exam.

Fundamentals of Real Estate- 2 credits

Practicum in Entrepreneurship- 2 credits

Marketing for Real Estate- 1 credit

**After completion of the program, students will be eligible to take their Real Estate License exam. Students will earn a Level 1 Certification from HCC and participate in the HCC Graduation Ceremony.**

# Summer Dual Credit Courses at Raines

Course	Prerequisite
Economics	*TSI Requirement **12th grade only
Government	*TSI Requirement **12th grade only
College Algebra	Algebra 2 & TSI Requirement-must be 5th math

\*Proof of the Meningitis Vaccine is required for all HCC Summer Courses.

\*Students may NOT take US History during Summer School due to the EOC STAAR Exam!

\*\*These are the only dual credit summer courses that will be approved.\*\*



# Student Responsibilities & Expectations



# Student Expectations

In all matters related to the dual credit course, students are held to the standards, expectations, and regulations of HCC.

1. Academic standards
2. Attendance requirements
3. Grading procedures
4. Discipline procedures (including appeals).

# Student Expectations: Attendance Requirements

- HCC does not differentiate between unexcused and excused absences.
- Katy ISD field trips, UIL absences count as absences.
- Students can be dropped for excessive absences (**more than 6**).
- Students are responsible for make up work.
- Classes meet 5 days per week if taught by a Katy ISD teacher serving as embedded HCC faculty.

# Student Expectations: Grading Policies

- Progress reports and report card grades are NOT issued during the semester.
- Instructors will communicate with the student/parents about his/her course grades/absences.
- Dual credit courses are exempt from UIL eligibility rules.
- Dual credit courses receive a weighted grade point of 4.5 for determining high school GPA.
- Katy ISD final exam exemptions are not available for HCC dual credit courses.

# Grade Scale Conversion

4.5 GPA Scale

Course Average	HCC Grade	Katy ISD Conversion
90-100	A	95
80-89	B	85
70-79	C	77
60-69	D	72
0-59	F	65

# Student Expectations: Discipline Policies

- Katy ISD disciplinary infractions may impact dual credit attendance.
- Students may be administratively withdrawn for inappropriate behavior and attendance.



# Student Expectations: Scholastic Dishonesty

*Includes, but is not limited to cheating on a test, plagiarism, and collusion on an assignment.*

1. Possible consequence may include:
  - a. Receiving a grade of “0” or “F” on the assignment.
  - b. Failure in the course and/or recommendation for probation or dismissal from HCC.
2. 30-day appeal window
3. Katy ISD will honor the decision of the HCC appeals committee.

# FERPA

FERPA affords students in “attendance” at Houston Community College certain rights with respect to their educational records.

[FERPA Waiver Form](#)

FAQ - Can embedded teachers communicate with parents regarding grades in dual credit courses?

- Yes. We had the following statement evaluated by our legal team. HCC Vice Chancellor has also agreed that dual credit teachers (embedded and HCC faculty) **are required to** communicate with the ISDs regarding information about students. Parents may also be communicated with under these circumstances.

# SPED/504 Accommodation

An IEP or 504 plan does not automatically apply to college courses.

Students must meet with an ADA counselor each semester in order to receive accommodations at HCC.

**Dr. LaRonda Y. Ashford, Ed.D., LPC**

Tel. [713/718-5408](tel:7137185408)

Fax: 713/718-7990

[laronda.ashford@hccs.edu](mailto:laronda.ashford@hccs.edu)

Katy Campus - Counseling Office Rm 130.32 (First Floor)

22910 Colonial Parkway

Katy, Texas 77493



## High School Student Request to be Contacted by an HCC ADA Counselor

High School Students can request to be contacted by an HCC ADA Counselor (Americans with Disabilities Act).

Before you complete this form, please note this is the request to be contacted by an HCC ADA counselor. Accommodations are not provided until you receive a letter of accommodation from your HCC counselor and the letter is provided to your faculty.

It may take 3-4 business days for an HCC ADA Counselor to contact you back. For additional information on HCC Accommodations, please visit: <https://www.hccs.edu/support-services/ability-services/>

In compliance with section 504 of the Rehabilitation Act and under the **Americans with Disabilities Act**, Ability Services at each college within the Houston Community College System is responsible for arranging reasonable accommodations for all qualified students with a documented disability. For additional information about our services, visit <https://www.hccs.edu/support-services/ability-services/#d.en.192659>

**If you are experiencing a mental health emergency, please call 9-1-1 for immediate assistance.**

If you or someone you know is experiencing suicidal thoughts, please call the National Suicide Prevention Lifeline at 1-800-273-8255 or Text "TALK" to 741741.



# Becoming a Dual Credit Student

# Becoming a Dual Credit Student

## NEW STUDENTS

1. Meet with the counselor during their English classes and complete course selection.
2. Counselors will review grades, attendance, tardies and advise students.
3. **Only students approved by the counselor will be enrolled in the dual credit course AND their Course selections must mirror their HCC applications.**
4. Register to take the TSI assessment, if needed. **(START NOW)**
5. Apply for dual credit admission to HCC at [www.applytexas.org](http://www.applytexas.org) (You will **Receive HCC ID#**)
6. Complete the DUAL CREDIT RESIDENCY CHANGE FORM and TUITION WAIVER APPROVAL FORM.
7. Complete the Dual Credit Pre-Registration Google Form.

***Deadline: February 28th***



# Becoming a Dual Credit Student

- Returning Students
- Meet with the counselor during their English classes and complete course selection.
- **Counselor must approve courses and courses on Google Form must mirror what was decided during the course selection meeting.**
- Complete the Dual Credit Pre-Registration Google Form.
- Register to take the TSI assessment, if needed.


■ ***Deadline: February 28th***







# Becoming a Dual Credit Student



## NEW OR RETURNING?

### RETURNING STUDENTS

- Have taken Dual Credit classes
- Have an HCC ID#

PRE-REGISTER in the google FORM!

### NEW STUDENTS

- NEVER taken a dual credit course
- Does not have an HCC ID#
- Dropped a course in the past

**\*\*Make sure you meet TSI qualification\*\***

- Follow the steps for New Students!

**DEADLINE  
FEBRUARY 28TH!**








# Becoming a Dual Credit Student

## DUAL CREDIT CHECKLIST

### RETURNING STUDENTS

- 1 Meet with counselor during your English class and complete course selection. (including Dual Credit courses)
- 2 Pre-Register for Dual Credit courses during course selection visits. (QR Code below)
- 3 Turn in course selection of all courses to your counselor
- 4 Make sure you meet TSI qualification.
- 5 READ your emails from HCC. Pay your bill on time at the start of the semester.

Pre-Registration DC Form





DEADLINE  
FEBRUARY 28TH

### NEW STUDENTS


- 1 Meet with counselor during your English class and complete course selection. (including Dual Credit courses)
- 2 Apply through Applytexas.org (receive your HCC ID#)
- 3 Fill out required HCC paperwork.

How to apply Step-Guide

HCC Forms



- 4 Pre-Register for Dual Credit courses during course selection visits. (QR Code below)



Pre-Registration DC Form

- 5 Make sure you meet TSI qualification.
- 6 Turn in course selection of all courses to your counselor
- 7 READ your emails from HCC. Pay your bill on time at the start of the semester.





# Becoming a Dual Credit Student

## Summer Dual Credit (RAINES ACADEMY)

1. Meet with Counselor for prior approval.
2. Register to take the TSI assessment, if needed.
3. Apply for admission (Summer) to HCC at [www.applytexas.org](http://www.applytexas.org)
4. Complete the DUAL CREDIT TUITION WAIVER APPROVAL FORM and RESIDENCY CHANGE FORM
5. Complete the Summer Dual Credit google Form.
6. Once course has been completed, you need to request the HCC transcript AND submit to Seven Lakes High School.





# Becoming a Dual Credit Student

## Summer Dual Credit (at HCC)

1. Meet with Counselor for prior approval.
2. Register to take the TSI assessment, if needed.
3. Self- enroll and complete forms; register directly with HCC
4. Once course has been completed, you need to request the HCC transcript AND submit to Seven Lakes High School. *(Credit awarded will be based on SLHS criteria)*





## Dual Credit Residency Change Office of Student Records

PLEASE SUBMIT THIS FORM TO YOUR HIGH SCHOOL COUNSELOR/LIASION

For more information about residency, Visit a campus or visit the website <https://www.hccs.edu/applying-and-paying/residency-information/>

**HCC- Katy Campus**  
22910 Colonial Pkwy  
Katy, TX 77449  
Ph.: (713) 718-5808  
Fax: (713) 718-5446

**HCC- Spring Branch Campus**  
1010 W. Sam Houston Pkwy N.  
Houston, TX 77043  
Ph.: (713) 718-5710  
Fax: (713) 718-5630

**HCC- Alief Campus**  
2811 Hayes Rd.  
Houston, Texas 77082  
Ph.: (713) 718-6918  
Fax: (713) 718-8804

Student's Name: \_\_\_\_\_ HCC ID: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(School Seal/Stamp)  
School District: \_\_\_\_\_ High School: \_\_\_\_\_  
High School Representative signature **REQUIRED:** \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Cellular Phone: \_\_\_\_\_  
Course Names & Numbers: \_\_\_\_\_  
Course Names & Numbers: \_\_\_\_\_  
Parent Printed Name: \_\_\_\_\_  
Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Student Printed Name: \_\_\_\_\_  
Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This Section is to be completed by HCC Enrollment Services Staff:*

DATE ENTERED	EFFECTIVE TERMS	INITIALS

# Example Forms: Residency Change Form





## Houston Community College

### DUAL CREDIT WAIVER APPROVAL FORM

Last Name	First Name	HCC Student ID
Name of High School / District	Current Grade	HS Graduation Date (MM/YYYY)

*This form is valid for the duration of the student's participation in the Dual Credit/ECHS/PTECH/Homeschool High School Program. Student enrollment is contingent on qualification and submitted High School Rosters.*

Beginning Semester	Select One	Ending Semester	Select One	Academic Program	Select One	Academic Degree	Select One
--------------------	------------	-----------------	------------	------------------	------------	-----------------	------------

*The Academic Program is subject to change based on course availability, student academic progression and interest. If a student decides to change their Academic Program, they must submit a new Dual Credit Waiver Approval Form.*

*The P-16 office should be notified immediately of students wishing to withdraw from the dual credit program as the form will no longer be valid. Students transferring to a new school must complete a new form.*

*Please refer to the [Houston Community Catalog](#) for the most recent information about course, program and degree requirements for all students. The catalog will provide guidance and background to all students enrolled at HCC, prospective students, and alumni to quickly locate and save details about our undergraduate courses and programs [credit bearing courses only].*

#### Students and Parents please read the statements below:

- I acknowledge that the student is responsible for paying all costs (tuition, fees, textbooks, supplies, or instructional software) associated with taking dual credit course(s) unless otherwise stated by high school.
- I understand that the student must have written permission from the high school counselor before he/she can withdraw from a dual credit course.
- I understand that Academic Freedom allows faculty and students to pursue relevant course content that may be adult in nature.
- I understand that once the student is registered in a college course, he/she controls access to his or her educational records under the Family Educational Rights and Privacy Act (FERPA) and—unless an exception applies—I may not have access to my student's records without his/her written permission or proof that I claimed the student as a dependent on my most recent income tax return.
- I understand that a college level standard of conduct is required. It is my responsibility to comply with the admission policies, student code of conduct, policies, academic standards of HCC, and standards set forth in the course syllabus.
- I acknowledge that I have read the Student Commitment Statement and understand that I can only succeed through hard work and will take the initiative in my education.
- I understand that Out-Of-district fees are assessed based on a student's home address. Students may be required to pay the fee, or the school district may assume responsibility.

**My signature below acknowledges that I have read and understand the statements above and give my child permission to enroll in the Dual Credit Program at Houston Community College during the duration of their high school career.**

Student Signature	Date:
Parent/Guardian Signature	Date:
High School Official Signature	Date:

# Example Forms: Tuition Waiver Approval Form





Bacterial Meningitis Vaccination Verification Form

<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	First Name	HCC Student ID Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Birth	Daytime phone #	Email address

- ☐ I am submitting meningitis immunization documentation as required
- ☐ I am submitting Medical Exemption affidavit or certificate (Signed statement by physician stating that the vaccine poses a significant risk to your health. Unless statement indicates permanent condition, the exemption statement is valid for only one year from the date signed by the physician)
- ☐ I am submitting an [Affidavit for Exemption from Immunization for Bacterial Meningitis for Reasons of Conscience](#).

VERIFICATION FORM & DOCUMENTATION MAY BE SUBMITTED:

- AT ANY CAMPUS
- BY EMAIL: Scan your documentation and attach it to an email sent to [vaccine@hccs.edu](mailto:vaccine@hccs.edu)
- BY FAX: 713/718-2882
- BY U.S. MAIL:

Houston Community College  
Admissions & Records,  
P.O. Box 667517  
Houston, Texas 77266-7517

I have read and understand the Bacterial Meningitis immunization requirement. I certify that the information I have provided is true and correct.

<input type="text"/>	<input type="text"/>
Student Signature	Date

## Example Forms:

# Meningitis Verification Form

The *Meningitis Verification Form* must be submitted if a student is taking a course on the HCC campus or if taking an online course with an HCC instructor.

**\*\*\*Intended for Dual Credit  
Face to Face classes at HCC\*\*\***







# Testing requirements





# TSI Requirements for Dual Credit Courses

Assessment	Scores Needed: Writing Bases Courses (US History/ENGLISH/GOVT)	Scores Needed: Reading, Writing and Math Based Courses (Economics)	Scores Needed: Math
ACT	Score 40 English and Writing (combined score)	Score 40 English and Writing (combined Score)  <b>AND</b>  Score 22 in the Math section	Score 22 in the Math section
SAT	Score 480	Score 480 English  <b>AND</b>  Score 530 Math	Score 530 Math
TSIA	Score 945 <b>AND</b> Essay 5 (ELAR)	Score 945 <b>AND</b> Essay 5 (ELAR)  <b>AND</b>  Score 950 MATH	Score 950 MATH





# SLHS TSI Assessment Schedule and Process

## Taking the TSI for the first time?

- \*Register for the TSI-all students need to register and take the TSIA 2.
- \*Complete the pre-assessment activity (**one time only**)
- \*Download the certificate of completion
- \*Register to retake if needed  
(**canvas course completion required before re-taking**)



# SLHS TSI Assessment Schedule and Process

## DATES:

February 5th

February 8th (Saturday)

February 12th

February 13th

February 19th

February 22nd (Saturday)



<https://shorturl.at/z3qTS>

**\*\*Testing must be completed before February 28th.  
Sign up TODAY! Spots will likely fill up.**



## **\*\*IMPORTANT\*\***

Students will **NOT** be enrolled in a dual credit course until **ALL** paperwork has been uploaded to the campus Google submission form and TSI scores are met (if applicable).

Students who are not successful on TSIA- will need to meet with their counselor and sign a course waiver form. This will only be offered **AFTER** the TSIA has been attempted at least two times. Keep in mind that this is a requirement for an Abbreviated Day or IDR.



# Important Dates!

Action	Fall and Spring Registration Deadlines	Summer School Deadline
Apply via ApplyTexas.org for Admission to HCC <b>(New DC Students only)</b>	Friday, February 21, 2025	February 28th, 2025
Submit Dual Credit Pre-registration Google Form	Friday, February 28th, 2025 (by end of school)	
Submit HHC paperwork; Residency Change and Waiver Approval forms. <b>(New DC students only)</b>	Friday, February 28th, 2025	
Take TSI Assessment, if needed	January 25th (Saturday) January 29th February 5th February 8th (Saturday) February 12th February 13th February 19th February 22nd (Saturday)	
Provide Meningitis Documentation (for DC Summer Students)	<i>Submit if a student is taking a course on the HCC campus or taking an online course with an HCC instructor.</i>	
Register for classes	Will occur on home campus	

***Students who do not meet this timeline will be placed in the Katy ISD academic equivalent course.***



# Questions about Dual Credit?

Paperwork & TSI Testing	General Questions
College & Career Facilitator and Campus Counselor	Mrs. Carrie Caruso Associate Principal

# Thank you for coming!



Scan the QR Code for questions

