



**2024-2025**

## **Temporary Parking Permit Tag Request**

Temporary tags may only be issued to students who are already in possession of a current MCTC Parking Permit and need to park a different vehicle on campus for less than 2 weeks. If the vehicle needs to be driven longer than 2-week window, the student must purchase an additional MCTC Parking Permit for \$10 and complete a new application.

**Complete the [Google Form](#) to request the Temporary permit.**

Information to have on hand:

- ✓ Current parking permit number (check the sticker on your vehicle)
- ✓ Year, make, model & license plate of the vehicle you will be temporarily driving
- ✓ End date the temporary vehicle will be driven to campus
- ✓ Reason the temporary tag is needed
- ✓ Student ID and name

**Do not forgot to arrive to school in time to pick up the permit and display it on your vehicle! Pick it up be in the upstairs AP office to pick up the tag and place it on the vehicle.**