LONE STAR COLLEGE-CYFAIR

DUAL CREDIT APPLICATION

WWW.APPLYTEXAS.ORG

STEP 1 - CREATE ACCOUNT AND EDIT PROFILE

- Sign up at ApplyTexas.org
  - Select 'Create Account' to get started:
    - Create a username, enter a personal email address, and create a password
    - Check personal email and verify account
    - Log in to continue
- Select 'Start/Edit Profile' - 9 pages to complete
  - Page 1 - Names
    - Click "I agree" at the top of the page
    - Social security number - OPTIONAL but needed for Financial Aid after HS graduation
    - Last name, first name
  - Page 2 - Background
    - Date of birth
    - City, country and state of birth
    - Confirm
  - Page 3 - Citizenship
    - U.S. Citizen?
      - If student answers "no," application will generate questions about home country, permanent residency, and visas
    - Veteran Status
    - Hispanic/Latino? - DO NOT LEAVE BLANK - MUST ANSWER
    - Racial category - DO NOT LEAVE BLANK - MUST ANSWER
    - Gender - DO NOT LEAVE BLANK - MUST ANSWER
  - Page 4 - Permanent Address
    - Street address, city, country, state and zip code
    - Select blue box to verify address. Fix any errors.
  - Page 5 - Physical Address
    - Please skip if it is the same as permanent address
  - Page 6 - Phone Numbers
    - Preferred phone number and phone type
  - Page 7 - Emergency Contact
    - Last name, first name and phone number
  - Page 8 - High School/Secondary School
    - Search for your school
    - Approximate expected graduation date
    - Dual credit students will NOT have a GED
  - Page 9 - College History
    - Have you taken any college courses?
      - If first time dual credit student, answer is NO
      - If you completed DC courses with HCC, answer YES. Select "Add Previous College" and add "Houston Community College System". Enter attended from and to dates.
        - Please have an official HCC transcript sent via Parchment to Lone Star College System immediately after completing your Lone Star College application
    - Do you want ApplyTexas and their partners to contact you?
    - Academic suspension?
  - Select 'Done'

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STEP 2 - LSC APPLICATION

- Select 'Start/Edit Applications'
  - Select 'Start a New Application'
    - Two-year community/junior college
    - Select target two-year college: Lone Star College System
    - Application Type: Dual Credit
    - Select Semester
    - First Choice School: Engineering, Mathematics & Sciences
    - First Choice Major: Associate of Science
    - Click 'Select choices and start application'
- Find the Lone Star College System Application
  - Select 'Dual Credit Questions'
    - Page 1 - Educational Background/Plans
      - Parent/guardian information - Must have their email address
      - Foster care/adopted in Texas?
      - Homeschooled? No
      - Tech prep classes? No
      - Admissions basis: Dual Credit
      - Primary reason for attending: Earn associate degree (2 years)
      - Parent/Guardian education level
      - Residency
        - Country - US
        - State - Texas
        - Dependent? Yes
        - Answer the rest of the questions to the best of your ability
    - Pages 2, 3, 4 - Not required for Lone Star College
      - Click the next arrow, then on page 4 click 'Done'
- Find the Lone Star College System Application again
  - Select 'Admissions Application'
  - Select 'Questions specific to Lone Star College System'
    - Page 1
      - Residency - School District : Katy ISD
      - Institutional Reporting - answer as much as you can
      - Online Only? No
      - Texts & Calls from LSC?
      - Financial Responsibility
      - Delivery Method
    - Page 2
      - Referral Source
      - Campus Selection: Lone Star College-CyFair
      - Select 'Done'
- View Application one last time
  - Select 'Submit this application'
    - Read all statements carefully then click 'I certify'
    - Select 'Submit'

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