

CARDIFF COUNSELOR CHEAT SHEET

WHO'S WHO FOR YOUR GRADE LEVEL?

6th Grade Counselor: TBD

7th Grade Counselor: Ms. Polk

lapreciousrpolk@katyisd.org | 281-234-0632

8th Grade Counselor: Mr. Morgan

williamjmorgan@katyisd.org | 281-234-0681



QR Code for
Appointments & Schedule Changes

WHEN TO SEE YOUR COUNSELOR

There will be times this year where you may want or need to see your counselor.

Here's how to make it happen!

To Make An Appointment:

- To make an appointment, you will scan the QR code and fill out the survey.
- Each teacher should have a code displayed in their classroom.
- Select the reason that you would like to be seen.
- The counselor will then call you down when possible with a pass.
- Unless it is an emergency, you must ALWAYS come to the office with a pass.

Possible Reasons to see your counselor:

- "I don't know how to fix an issue with my friend."
- "I am going through something personal and don't know how to handle it."
- "I'm feeling scared or uncomfortable."
- "I don't understand why I feel angry/sad/frustrated, etc."

Remember: When you visit the counselor, everything is CONFIDENTIAL, unless someone is hurting you, you are hurting someone else, or you are hurting yourself.

OUR PRIORITY IS YOUR WELL BEING!

IF YOU HAVE AN EMERGENCY DURING SCHOOL HOURS, PLEASE ASK YOUR TEACHER FOR A PASS AND AN AVAILABLE COUNSELOR WILL HELP YOU.

SCHEDULE CHANGES

This year, schedule changes will be done on a limited basis, based upon your student's individual needs. During course selection, students provided 3 alternate electives to choose from. Those were used as back up options for their schedule.

Reasons we will change a schedule:

- Level Change (from KAP to Academic or Academic to KAP)
- Missing necessary class (such as Dyslexia, Math/Reading Lab, Resource Classes, etc.)
- Student has already taken a one time course (such as Leadworthy or Career investigation)
- Medical necessity

Reasons we will NOT change a schedule:

- "I don't like the teacher."
- "My friend is not in this class."
- "I don't like the order of my schedule."
- "This class is boring."
- "This wasn't my first choice."

Each student's schedule is made with them in mind. Remember, some student's schedules are more complex than others and may require adjustments based on their grade level and individual needs. No schedule changes are guaranteed.

ALL SCHEDULE CHANGE REQUESTS SHOULD BE MADE USING THE QR CODE ABOVE & BE TIMESTAMPED BY 11:59 PM, WEDNESDAY, AUGUST 23RD.

After this date, all schedule changes are subject to approval by the grade level AP.