

Guide to Determine When to Report Communicable Disease Cases

Student illness reported from parent/guardian/provider

No

Is it a **Notifiable (Reportable) Condition?**

Yes

Non-Notifiable (Non-Reportable) Conditions guidance:

1. Call FBCHHS at [832-612-7761](tel:832-612-7761) to request disease-specific fact sheets.
2. Distribute disease-specific fact sheet to the affected.
3. Provide disease-specific prevention and control measures to school's administration staff.
 - For disease-specific guidance
 - Visit the [CDC website](#)
 - Fax the FBCHHS Epidemiology Unit at [832-612-7761](tel:832-612-7761)
4. Call the FBCHHS Epidemiology Unit at [832-612-7761](tel:832-612-7761) if further guidance is needed.
5. Monitor for additional cases of the same illness.

Any notifiable condition, outbreak or emerging disease should be reported to FBCHHS Epidemiology Unit within the [required time frame](#).

Notifiable (Reportable) Conditions guidance:

1. Report cases by contacting the FBCHHS Epidemiology Unit by phone at [832-612-7761](tel:832-612-7761).
2. Provide disease-specific prevention and control measures to school's administration staff.
 - For disease-specific guidance
 - Visit the [CDC website](#)
 - call the FBCHHS Epidemiology Unit at [832-612-7761](tel:832-612-7761)
4. Determine if exclusion of ill student or staff is needed.*
5. Contact the FBCHHS Epidemiology Unit at [832-612-7761](tel:832-612-7761) if further guidance is needed.
6. Monitor for additional cases.
 - Report additional cases to the FBCHHS Epidemiology Unit at [832-612-7761](tel:832-612-7761).

Proceed with non-notifiable (non-reportable) condition protocol.

**Exceptions to Exclusion of Exposed, Unvaccinated Individuals (Post Exposure Prophylaxis)*

- Follow the guidance provided by FBCHHS.
- Best practices indicate that this could be applied to both exposed students and staff.



For further guidance, contact the FBCHHS Epidemiology Unit at [832-612-7761](tel:832-612-7761).

What is a Notifiable Condition? View the [Texas Notifiable Conditions](#).

Learn more about the [Emerging and Acute Infectious Disease Guidelines \(EAIDG\)](#).

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Communicable Disease Communication Notification

Preferred process for reporting and interagency collaboration

Parent/Provider/Epidemiologist notifies school nurse



School nurse notifies Principal, lead district nurse and health department



Lead nurse provides notice to district leadership (comms director etc.)



School nurse will work with local health department (LHD) Epidemiology team to confirm risk/exposure
(If applicable, Epidemiology team will provide recommended communication to nurse)



Health department and District Comms Director/PIO align communications with supporting translated guidance from LHD



Principal sends approved communication to campus parents, copy sent to LHD (comms@fbctx.gov)

All further communications goes directly from Epidemiology team to School Nurse. Additional district communications regarding case will be vetted by LHD prior to district send.



Report cases by contacting the FBCHHS Epidemiology Unit by phone at [832-612-7761](tel:832-612-7761).
For further communications guidance, contact the FBCHHS Communications Director at kaila.williams2@fbctx.gov | comms@fbctx.gov | [832-612-1345](tel:832-612-1345)

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