

West Memorial Junior High

Retest Procedures

If a student earns a score of 69 or below on a major test, he/she is eligible for one retest. This does not apply to semester exams or projects.

The teacher will attach a Retest Contract to each applicable exam prior to returning the test to the student.

The student must sign the Retest Contract and return it to the teacher within two school days indicating his/her intent to retest.

Students will be required to attend re-teaching to take the retest. An item analysis or test corrections may be required prior to re-teaching. Therefore, students will participate in a relearning opportunity prior to retesting. The teacher may provide this instruction before school, during class, during advisory or after school as deemed appropriate.

Retests will be administered before school, during class, during advisory or after school based on teacher availability.

Retests will be similar to original tests in rigor and scope. Retests will not be the original test.

Retests must be completed within one week of receiving the original scored test; however, all retests must be completed prior to the last day of the current grading period.

The higher test score will be used; however, the maximum grade the student will receive is 70%.

Teacher discretion may be used for major grades which fall within the grade range of 65-69. Test corrections may be more applicable.