

## **Retest and Redo Process for WCE Grades 1-5**

### **WCE Retest/Redo Purpose Statement:**

Students learn at different rates and it is our goal for all students to master their content. We offer opportunities to improve student achievement and mastery. The retest/redo procedure is at the discretion of each teacher.

### **Major/Minor Grade Redo Definition:**

- A Common Assessment (CA) or classroom assignment which covers grade level TEKS (Texas Essential Knowledge Skills) that have been taught, usefully practiced, and posted in the gradebook that carry a weight of Major or Minor.
- Class Projects are NOT eligible for a retest/redo. However, the teacher has the discretion to offer an alternative assessment in lieu of class projects that carry a Major or Minor grade.
- Any student scoring below a passing grade for a Major assessment receives an automatic reteach and retest.

### **Other Category Grade Redo Definition:**

Grades in the Other Category, such as homework, participation, effort, and process, are not eligible for redo.

### **Process of a Retest:**

- A student is given an opportunity to redo/retest on the above stated grade definitions, when the student and or teacher initiates a request to show a mastery level of achievement; however, the student must retest no later than 1 week before the end of the grading period.
- A student and/or teacher may initiate a redo/retest request one time per assignment as described above.
- The student is responsible for the Reflection Form (next page) and all contents while adhering to the completion date assigned by the teacher. Late student paperwork for a retest/redo will not be accepted and the original grade will stand in the appropriate grading period.
- A retest can happen at any of the following times and are not limited to these ideas only (at teacher discretion): Small group time, Compass Time, IRT, or another assigned time designated by the testing teacher.
- The retest and the redo will cover the same TEKS, but may have different questions and/or be in a different format.
- The higher grade of the two assignments will be recorded in the gradebook.

**WCE Grades 1-5**  
**Student Initiated RETEST/REDO REFLECTION FORM**

Student Name: \_\_\_\_\_ Subject Teacher: \_\_\_\_\_  
Subject: \_\_\_\_\_

**Plan of Action** (completed by student)

Please complete the following information regarding your retest/redo request.

<b>MAJOR/MINOR GRADE RETEST/REDO</b>	<b>SCORE RECEIVED</b>	<b>Teacher Signature and Retest Date Required</b>
Title of Test/Assignment:		

To be successful on my retest/redo, I will use the following 3 study skills:

<b>1st Study Strategy:</b>	<b>2nd Study Strategy:</b>	<b>3rd Study Strategy</b>

**Grades 1 and 2:** With my parents/guardians help, I have completed the study skill items I used for the redo/retest and my half page essay transcribed for me by my parents/guardians justifying why I chose these particular study skills and how it helped me attempt to be more successful.

**Grades 3, 4, and 5:** Attached are the completed study skill items I used for the redo/retest and my one page essay justifying why I choose these particular study skills and what I learned about my study habits or learning style.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**I understand my child has chosen a retest/redo opportunity date listed above.**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_