

Tom Wilson Elementary

Redo/Retest Procedure

2014-2015

Students benefit from multiple opportunities to learn and demonstrate mastery of concepts and skills. Wilson Elementary has established grading procedures for retesting students on major assignments in 1st – 4th grades which count twice (X2 multipliers) and in 5th grade any assignment labeled “major” grade.

All students in grades 1-5 who do not demonstrate mastery of the TEKS will be provided re-teaching opportunities. Appropriate documentation will be kept on each student to document re-teaching of TEKS. Students not demonstrating mastery with a minimum of 70% on major assignments as defined in the preceding paragraph will have the opportunity to redo or retest as described below.

- Students who receive a grade below 70% on major assignments/tests in a course (2X multiplier in grades 1-4, major category in grade 5) will participate in re-teaching. They will then have the opportunity to take one retest of a different version of the original test or redo the assignment to specifications if the assignment was completed on time.
- Re-teaching and redoing/retesting will take place during the school day at regular instruction time or daily extended learning time.
- Re-teaching and redoing/retesting will occur no later than five school days after the grade is posted in the online grade book.
- The redo/retest opportunity applies only to subjects that receive a numerical grade on the report card.
- The grade for a student who receives a redo/retest opportunity will be determined by averaging the original grade and the redo/retest grade together. If the redo/retest grade is lower than the original grade, the higher grade will stand. The highest passing grade entered in the grade book will be limited to a 70%.
- This procedure does not apply to routine tests such as word study or fact fluency math assessments.

Please sign and return this bottom portion indicating that you have read and understand the Wilson Redo/Retest Procedure.

Parent Signature

Child's Name

Child's Homeroom Teacher