

Tompkins High School



Student Parking General Information & Rules/Regulations 2021-2022



[OTHS Parking Permit Application 2021-2022](#)

You will need the following to complete the online application:

1. Vehicle Information – Make, Model, Color, License Plate #
2. Uploaded image or PDF of a VALID student's driver's license
3. Uploaded image or PDF of a VALID proof of insurance which MUST include:
 - The vehicle being registered
 - The name of the Tompkins HS student that will be driving
 - Vehicle MUST have valid insurance
4. Confirmation number from paying your \$50 parking fee online at [Pay 'N Go Tompkins Parking](#). NO CASH OR CHECK ACCEPTED.
5. Student and Parent must read and sign the Katy ISD Board Parking policy, Tompkins High School Parking Rules and Regulations and the OTHS Parking Agreement online.

Student parking zones are:

- **NAVY** – Front, gym area
- **CRIMSON** – Front, PAC area
- **WHITE** – Back, track/football field area

Staff/Faculty and Visitor parking area is directly in front of the main campus entrance. Students may NOT park in these areas between 6:30 AM and 3:30 PM.

Students who drive personal vehicles to school and park on campus are required to:

- Adhere to all regulations outlined in the OTHS Student Handbook, the Discipline Management Plan and Student Code of Conduct 2021-2022 and information distributed by the OTHS parking office.
- Obtain a student parking permit and properly affix parking sticker to the windshield on the **lower right front passenger side**. Will need to pay \$25 sticker replacement fee if another sticker is needed due to not placing on correct side of windshield. Original sticker must be returned to the parking office for replacement.
- Park in areas designated by your student zone/sticker color.
- Obey traffic signs and driving safety rules.
- Drivers must not allow passengers to ride in the bed of their pickup trucks or on the roof, hood, or trunk of a car while driving on campus. Driving over curbs and parking stops or speeding will result in discipline.
- Observe the 10 MPH speed limit while on school property.
- Students are to park only between two parking slot lines. Parking is not permitted in the exits, entries, along curbs, in driving lanes, on ends of rows or in the front of the building.
- Parking rules and regulations may change and it is the student's responsibility to check the daily student announcements for any changes in parking regulations.

Upon arrival at school, students are to immediately park and enter the building. **Students are not allowed in parking areas during the school day without permission from a principal. Teachers cannot give permission for students to be**

in parking areas. Students loitering in parking areas or found in parking areas during the school day without proper permission will be subject to disciplinary action. Reproducing a student parking permit is considered a theft and will be subject to appropriate disciplinary consequences.

Parking permits are issued to one vehicle and may not be transferred to or used on another vehicle. Vehicles not properly parked or identified by permit may be ticketed, booted or towed at the owner's expense, assessed a fee and the driver subject to disciplinary action which may include loss of parking privilege. No scanning or reproductions of any kind may be made from an original permit. This is illegal and may be subject to discipline and revocation of parking privileges.

If a new vehicle is purchased throughout the year, update your information as soon as possible **OTHS Vehicle Change Form**. **A fee of \$25 will be charged for all replacement stickers.** Original sticker needs to be returned to the parking office for a replacement.

Temporary Parking Permits are issued only to students who have purchased a valid parking permit. If it becomes necessary to temporarily drive another vehicle, drivers will need to get an **OTHS Temp Tag** from the parking office **immediately** upon arrival to school. They will need to provide the license plate number of the vehicle they are driving. Temporary permits are issued for a maximum of five days at a time.

LIABILITY

Neither KISD nor Tompkins High School assumes liability for student parking. Students park at their own risk with regard to accidental damage to vehicles. All students are encouraged to use district provided transportation. If an accident occurs on campus, please notify an OTHS administrator so that we may assist in contacting the proper authorities. If necessary, you may contact the KISD police at 281-237-4000.

Neither KISD nor OTHS recommends or authorizes student parking in any location off campus. Students who drive to school must park on campus with a parking permit properly affixed to their vehicle.

VIOLATIONS OF RULES AND REGULATIONS

Student parking is first come, first served by zone only. **Students are prohibited from parking in zones that are not their zone/sticker color.** Parking in any unauthorized area will result in "booting" of the offending vehicle and disciplinary action which may include loss of parking privileges for the remainder of the school year. There will be no verbal warning. Students must park in the zone/sticker color.

Parents and students should be aware that driving and parking on school campus is a privilege. Therefore, students who abuse the privilege with excessive tardies and trancies may have their parking privileges revoked for the semester. Continued offenses will result in privileges being revoked for the year. No refund will be issued.

A "**PARKING VIOLATION**" sticker will be affixed to any vehicle found in violation of OTHS parking rules. One parking violation is recorded for each occurrence. A discipline consequence will be issued and could result in the loss of parking privileges. A boot will be placed immediately on all cars that do not have an OTHS parking sticker.

Parking related offenses occurring on campus may be subject to discipline including after school detention, Saturday detention, suspension, loss of driving privileges, booting or towing of the vehicle. Leaving campus without permission will result in disciplinary action. **Leaving the building to go to the vehicle during the school day without permission from a grade level assistant principal will result in disciplinary action, which may include a search.**

BOOTING A VEHICLE: Vehicles parked on campus must have a permit that is visible. Parking on campus WITHOUT a permit will result in the booting of a vehicle. A fine of \$40 will be required to reclaim the vehicle on the first boot and \$60 for the second boot. Do not attempt to drive a booted vehicle. Damage to the boot is the responsibility of the vehicle owner. Repeated violations may result in loss of driving privileges and/or vehicle towed.

TROUBLESHOOTING

If you are having trouble accessing the parking registration, please try the following steps:

1. Go to www.google.com (not gmail.com)
2. Sign out of all accounts. You must be signed in to the Katy account as the primary account on Google.
3. Sign in to Google using your Katy student ID: ex. A1234567@students.katyisd.org. Your password is the one you use to log in to campus computers. Student passwords begin with the letters “kt”, followed by your first name initial, last name initial, and then 4 numbers. Once signed in, the page will return to www.google.com.
4. Go to [OTHS Parking Permit Application 2021-2022](#) and fill out the form.