



# Mayde Creek High School



## Student Parking Information 2020 - 2021

### How do I purchase a parking permit?

In an effort to be safe, Mayde Creek High School will take online payments for student parking permits. To purchase a student parking permit, you MUST go online to Pay N' Go: [Click here](#) to access Pay N' Go.

- Click on MCHS-Parking.
- Make payment (\$41.50).
- Write down your order number from the confirmation payment receipt.
- Access the Registration Form: [Click here](#) to complete form.
  - You will need the following items saved to your cell phone and/or the device you are using in order to complete the form:
    - Payment Order Number from Pay N' Go receipt.
    - Picture of student valid Texas driver's license.
    - Copy of proof of current car insurance (with student's name listed as a driver).



***\*\*If you are unable to pay online, please report to the 11<sup>th</sup> Grade Office (2003) for assistance. \*\****

### Where can I park?

Student parking is in the front of the main building, behind reserved and visitor parking and on the side of the building by the tennis courts. When you purchase your parking permit, you will assigned a numbered parking spot. You must park in your assigned spot; do not park in visitor parking or in another student's spot.

Staff parking is located behind the 9<sup>th</sup> Grade Gym, behind the 1100, 1200, 1300, & 1400 hallways, and by the PAC. Students may not park in these areas between 6:30 AM and 2:35 PM.

### What if I park somewhere else?

Students must park in their designated spot. Parking in any unauthorized area will result in booting of the offending vehicle and disciplinary action, which may include loss of parking privileges for the remainder of the school year. There will be no verbal warning.



### Parking Lot Rules

Neither KISD nor MCHS recommends or authorizes student parking in any location off campus. Do not park in the neighborhoods around MCHS. This may result in receiving a police citation or possible towing of your vehicle.

**How do I attach my parking sticker?**

Attach your parking sticker to the front passenger side of your windshield. If your sticker is not visible and not in the correct location, you may receive discipline, including booting your car.

**What if I need a new parking sticker?**

If a new vehicle is purchased throughout the year, contact the 11<sup>th</sup> grade office (2003) as soon as possible to update your information. Replacement permits are \$20, and the original permit must be returned in order to receive a replacement.

Student parking permits are not transferable between vehicles. Reproducing a student parking permit is considered a theft and will be subject to appropriate disciplinary consequences and revocation of parking privileges.

**What if I need a temporary parking permit?**

Temporary parking permits are issued only to students who have already purchased a valid parking permit. If it becomes necessary to temporarily drive another vehicle, student drivers will need to get a temporary parking permit from the parking office (2003) immediately upon arrival to school. You will need to provide the license plate number of the vehicle you are driving. Temporary permits are issued for a maximum of five days at a time.



**What happens if I violate parking rules and regulations?**

Students who drive to school must obey all traffic signs and driving safety rules, including the 10-mph speed limit on school property. Additionally, students must adhere to all regulations outlined in the student handbook. Failing to follow parking rules may result in campus actions, including (but not limited to) detention, suspension, administrative search, booting, and ticketing.



A parking violation sticker will be affixed to any vehicle found in violation of MCHS parking rules. The violation will be recorded for each occurrence and a discipline consequence will be issued. A boot will be placed immediately on all cars that do not have a MCHS parking sticker and student will be subject to a fine for removal of the boot.

All students must obey state and federal laws, in addition to campus and district laws.

Drivers must not allow passengers to ride in the bed of their pickup trucks or on the roof, hood, or trunk of a car while driving on campus. Driving over curbs/parking spots or speeding will result in discipline.

Parents and students should be aware that driving and parking on school campus is a privilege. Therefore, students who abuse the privilege with excessive tardies, truancies, and other disciplinary actions may have their parking privileges revoked for the semester. Continued offenses will result in privileges being revoked for the year. No refund will be issued.

### **Can I go back to my car during the school day?**

Upon arrival at school, students are to immediately park and enter the building. Students are not allowed in parking areas during the school day without permission from a principal. Teachers cannot give permission for students to be in parking areas.

Students who are in parking areas during the school day without proper permission will be subject to disciplinary action, including administrative search. Leaving campus without permission will result in disciplinary action.

### **What if my car is booted?**

Violation of parking rules may result in a boot being placed on the car. If your car is booted, come to the 11<sup>th</sup> grade office (2003). A fine of \$20 will be required for the first boot removal; each subsequent booting will be subject to a \$40 fine. Repeated violations will result in loss of parking privileges and/or towing of the vehicle.

Do not attempt to drive a booted vehicle. Damage to a boot is the responsibility of the vehicle owner.

Neither KISD nor Mayde Creek High School assumes liability for student parking. Students park at their own risk with regard to accidental damage to vehicles and theft of items. All students are encouraged to use district provided transportation. If an accident occurs on campus, please notify an MCHS administrator so that we may assist in contacting the proper authorities. If necessary, you may contact the KISD police at 281-237-4000.



**Parking Lot Student Office: 2003  
Ms. Heard & Ms. Patino**