2020-2021 Mayde Creek Elementary
Retesting Procedures

Students who do not demonstrate mastery of an objective that has been taught will receive re-teaching to help them gain a better understanding of the skill.

Grades earned on a major assignment (tests and projects) below a 70% will automatically qualify for re-teaching and retesting. The teacher will reteach the skills and retest the student within five school days. The teacher will schedule the re-teaching during small group instruction and will notify the student and parent, in advance, of the date for the retesting or due date for the project. Students will be given one opportunity to retest. The following procedures for evaluating retest grades will be used:

- Students will receive the higher of the two grades not to exceed 70%.

    For example, if a student scored 15% on the 1st attempt, then after reteach/retest they score 56%, the grade in the gradebook will be 56%. If a student scores higher on the first attempt the teacher will record the original grade.

Grading of Late Assignments
Classwork, Projects, Homework

1st Day Late	-10 Points
2nd Day Late	-20 Points
3rd Day Late	-30 Points
*3 + Days Late	Student will be assigned ZAP lab

Make-Up Work

Students are expected to complete work missed while absent from class. Generally, they will receive one day for each day of absence to complete the make-up work. Graded classroom assignments must be completed at school. Students will not be given make-up work ahead of time. It will be completed upon their return. Work not completed on a consistent basis will require a parent phone call and intervention plan.

Per the KISD Grading and Reporting Handbook…

Documentation that re-teaching has occurred may consist of entries in the teacher's lesson plans and/or grade book. There must be documentation of at least one instance of re-teaching when the teacher has determined that the student has not mastered the TEKS as assessed on major grades involving specific subject content tests and in-class projects.

8/29/2020 LW