

## **JHE Redo/ Retest Procedure**

All students in grades 1-5 who do not demonstrate mastery of an objective that has been taught will receive reteaching opportunities in order to help them gain a better understanding of the skill. Appropriate documentation will be kept on each student to document reteaching of TEKS. Students not demonstrating mastery with a minimum of 70% on major assignments will have the opportunity to redo or retest as described below:

Grades earned on a major assignment below a 70% will automatically qualify for reteaching and retesting. The teacher will reteach the skills and retest the student within five school days. The teacher will schedule the reteaching during small group instruction or extended learning time (Hawk Academy) and will notify the student in advance of the date for the retest. They will then have the opportunity to take one retest of a different version of the original test or redo the assignment to specifications. This redo/retake procedure does not apply to daily assignments, word study assessment, or on-demand writing.

The grade for a student who receives a redo/retest opportunity will be determined by averaging the original grade and the retest grade together. If the redo/retest grade is lower than the original grade, the higher grade will stand. The highest passing grade entered in the grade book will be limited to a 70%.