

# CRHS Spring 2021 Exemption Requirements and Application Instructions

Semester exam exemptions will be offered during Spring Semester for the 2020-2021 school year.

Below are exemption procedures for Spring Semester.

Semester exam exemptions will be offered for students who have met the state's 90% attendance requirement, which means they must have enrolled **on or before January 19, 2021**. If a student has not been in attendance in any school and enrolls after the above date, he/she is not eligible for second semester exemptions. For those students enrolling from other districts/states who have previously attended a school, their attendance for this year will be considered in determining eligibility.

Students may earn exemption status by reaching the following standards during the second semester:

- meet the district's grade standards for the **4th, 5th, and 6th** six-weeks and application requirements (see **bolded** section below)
- have NO conduct grade of U in any class
- have no Level 2, 3, 4, or 5 offenses (as outlined in KISD Discipline Plan and Student Code of Conduct) that result in more than a combined total of six (6) hours of any type of detention, or any in-school or out of school suspension, or higher consequences
- Students who fall below the 90% attendance rule may be required to sit for an exam as part of their Attendance Intervention Plan.
- owe no fines or fees

**District grade, attendance and application requirements for earning exemption status:**

- **Course average of 70-100**
- A student may NOT exempt a class in which he/she has an N in conduct
- Students must meet campus requirements related to submission deadlines and verification procedures for securing their exemptions

Ninth grade students may exempt **one exam**\*

Tenth grade students may exempt **two exams**\*

Eleventh grade students may exempt **three exams**\*

Senior students may exempt **all** exams during spring semesters\*

\*With the exception of seniors, **students cannot exempt the same class both semesters**. In other words, spring semester exam exemption class **must be different** than the fall semester class, except seniors.

Students who are enrolled in a **face-to-face or KVA Advanced Placement course** and take the Advance Placement Exam for that course will be eligible for a final exam exemption in that course in the spring semester. This exemption will be granted in addition to the number of exemptions allowed for a particular grade level. To be eligible, the student must sit for the corresponding AP Exam and meet all other grade, attendance and behavior requirements for this exemption. Students who exempt a spring final exam by taking the corresponding AP Exam may also exempt this final exam in the fall semester.

NOTES: HCCS dual-credit and college prep courses CANNOT be exempted.

## **Fees, Fines and Holds**

Beginning Wednesday, May 5<sup>th</sup>, students will be notified by e-mail of any fines, fees or holds that will hinder their exemption status. Students will need to clear any fines, fees or holds by the end of the day on Wednesday, May 12<sup>th</sup>.

*After Wednesday, May 12<sup>th</sup>, all fines, fees and holds will be handled by your Grade Level AP Secretary.*

### Examples of Fines, Fees and Holds

- Course Fee(s)
- Library Hold
- Textbook Hold
- Dress Code Hold
- Power School

All fees, fines and holds need to be cleared by 3:00 pm on Thursday, May 20<sup>th</sup> in order to be eligible to exempt.

# 9<sup>th</sup> – 11<sup>th</sup> Grade Spring 2021 Semester Exam Exemption Application Instructions

Semester Exam Exemption Cards will be filled out and submitted electronically this year. Each grade level will have their own Google Form QR Code that students will use to access and submit their Semester Exam Exemption Applications. In order to secure exam exemptions, you must use the correct Google Form QR Code when applying for exemptions. If you use the wrong Google Form QR Code and submit your Exemption Application Form to the wrong grade level, you will not be permitted to exempt your exam(s).

Exemption Application Form Links go live on **Monday, May 10<sup>th</sup>**.

**All Exemption Card Application Forms must be submitted by midnight on Monday, May 17<sup>th</sup>**. No Exemption Card Application Forms will be accepted after midnight. No Exceptions.




Students will need to be logged into their google KISD account in order to access and submit their Exemption Application Form. No outside personal, work or other organization Google accounts will be able to access the Exemption Application Form. If you are unable to access the form because you need to request permission to access it, you are not signed into Google with your KISD account credentials. You will need to sign into your KISD Google account by using your KatyID@students.katyisd.org (ex. A1234567@students.katyisd.org) and your District password.

Exemption Application Forms can only be filled out once. Please ensure that you correctly entered all of the information requested before submitting your Exemption Application Form.

After you have filled out your Grade Level Exemption Application Form, you will receive a response receipt via e-mail that will provide you a copy of your responses. **Any changes that need to be made to your Exemption Card Application will need to be made by or before 3:00 pm on Friday, May 21<sup>st</sup>.**

- All changes must be submitted to your Grade Level AP Secretary.
- All changes, questions and/or concerns about your Exemption Card Application must be communicated by e-mail or an in-person office visit.

## Grade Level Exemption Application Form QR Codes & Links

9 <sup>th</sup> Grade	10 <sup>th</sup> Grade	11 <sup>th</sup> Grade
		
<a href="#">Click Here to Access The 9th Grade Semester Exam Exemption Application Form</a>	<a href="#">Click Here to Access The 10th Grade Semester Exam Exemption Application Form</a>	<a href="#">Click Here to Access The 11th Grade Semester Exam Exemption Application Form</a>
<b>9<sup>th</sup> Grade AP Secretary:</b> Laurel Boatman <a href="mailto:LaurelHBoatman@KATYISD.ORG">LaurelHBoatman@KATYISD.ORG</a>	<b>10<sup>th</sup> Grade AP Secretary:</b> Shannon Echavarry <a href="mailto:ShannonEchavarry@KATYISD.ORG">ShannonEchavarry@KATYISD.ORG</a>	<b>11<sup>th</sup> Grade AP Secretary:</b> Kelly Moore <a href="mailto:KellyAMoore@KATYISD.ORG">KellyAMoore@KATYISD.ORG</a>
<b>9<sup>th</sup> Grade AP Office:</b> Room# 803	<b>10<sup>th</sup> Grade AP Office:</b> Room# 1211	<b>11<sup>th</sup> Grade AP Office:</b> Room# 2228

