



Katy Independent School District  
**Enrollment Card (continued)**

Student Directory Information

**Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want Katy ISD to disclose directory information from your child's education records without prior written consent, you must notify the district in writing within two weeks of enrollment. Katy ISD has designated the following information as directory information: student name, address, telephone listing, and photograph, as well as, honors and awards received, dates of school attendance, grade level, and most recent educational institution attended, participation in officially recognized activities and sports, and weight and height of members of athletic teams.**

Katy ISD is required to provide information to any member of the public who asks for it under the Texas Public Information Act. While the Family Educational Rights and Privacy Act (FERPA), the federal privacy law affecting education, limits the disclosure of some kinds of information, FERPA does not protect against disclosure of "directory information." This means that directory information on a student, as defined above, is not confidential unless a parent/guardian indicates that it should be made so. Non-directory information is private and will not be released to the general public. This includes information such as citizenship, income information, special program enrollment (i.e. special education or gifted/talented), or ethnicity. If a parent/guardian does not indicate that their child's directory information is to be kept confidential, it remains public information and available to anyone upon request. Katy ISD uses the following codes to determine parent consent related to directory information. Please mark your choice on the "Student Enrollment Card" at the beginning of the year. Parents, wishing to change the privacy code on file for their child, may do so by contacting the principal's office to obtain a new form for completion. The signed form should be returned to that office for processing.

**A = All** : My child's directory information is public information and **may be released** to the public. It **may be released** to anyone making a public information request and **may appear** in school directories, other school publications, yearbooks, in a program for a performance (such as athletics, band, choir, etc.) on a District or campus webpage, and in news releases.

*NOTE: Parents should select this code if NO RESTRICTIONS are to be made in releasing information in the types of publications listed.*

**N = None** : My child's directory information is confidential and **may not be released** to the public. It **may not appear** in school directories, other school publications, yearbooks, class or organization photographs, in a program for a performance (such as athletics, band, choir, etc.), or in news releases.

*NOTE: Parents should select this code if ALL student information is to be kept confidential. Student's name will not appear in school directories, yearbooks, programs for performances (such as athletics, band, choir, etc.), in news releases, etc. No pictures will be released.*

**O = Other** : My child's directory information is confidential; my child's name, address, and phone number **may not appear** in school directories or on a District or campus webpage and **may not be released** to the public; however, name and/or picture, height/weight, organizational membership, and awards received **may appear** in yearbooks and in a program for a performance (such as athletics, band, choir, etc. ).

*NOTE: Parents should select this code if student information is restricted, but may be included in school-confined publications other than a student directory.*

As this student's parent/legal guardian, my preference regarding directory information is as follows (Choose one):

**A** - All       **N** - None       **O** - Other

**Secondary Students Only – Additional option regarding military recruiters and colleges**

**M -- No to military recruiters/institutions of higher education --** Federal law requires districts receiving assistance under the Elementary and Secondary Education Act of 1965 (20 USC Section 6301 et seq.) to provide a military recruiter or institution of higher education, on request, with the name, address, and telephone number of a secondary student unless the parent has advised the district that the parent does not want the student's information disclosed. My child's name, address, and telephone number is confidential and **may not be released** to a military recruiter or institution of higher education. *NOTE: This code may not be split to allow only military recruiters or institutions of higher education access but not the other. In addition to choosing an "A," "N," or "O" code, parents/guardians of secondary students should select this code if they do not want military recruiters or colleges to obtain their child's name, address, and telephone number.*

**This option is treated separately from the "A," "N," and "O" codes chosen for directory information purposes.**

**M** - Do not release my student's information to military recruiters and colleges

**My child has permission to use the internet at school as supervised by a teacher and in accordance with the Katy ISD Acceptable Use Guidelines.**

No     Yes

Names of brothers and sisters	School (if in Katy ISD)	Grade	Age
1			
2			
3			

Name of before or after school day care provider (if applicable) Phone

ID #:

Name:

Homeroom: