



## Supports Recycling

Recycle is rewarding and easy. Here are a few guidelines to assist you and your office with the recycle program.

1. **Recycle bins will be distributed to each office to be placed by desks. Bins will also be placed in all conference rooms and copy rooms. ALL BINS WILL BE LABELED FOR RECYCLE.**
2. **As your bins are filled, please empty the small bin into the larger bin located in a common area in your office. The custodial crew will empty the large bins. Your large bin will be monitored and emptied as needed. Bagged shredded paper should be placed by the large bins and the bags will be picked up daily.**
3. **Please put only paper in the bins, no cans or food wrappers.**
4. **Acceptable items are:**
  - Newspaper• Magazines•Catalogs•Mail•School Papers•Office Papers•Envelopes

### **Can you bring paper from home?**

Yes, an AbitibiBowater container is located at every facility; papers from home may be deposited in that container, please follow the same guidelines as you would in the office.

### **What are the resource savings?**

For every ton of paper recycled through AbitibiBowater Paper Retriever bins there are 7,000 gallons of water saved, 4,102 kwh of electricity saved, 60 pounds of green house gases avoided, 390 gallons of oil saved , 17 fewer trees needed, and 3.3 cubic yards of landfill space diverted. The AbitibiBowater bins hold two tons of paper.

### **Where can I recycle plastic?**

Plastic recycling location is in Brookshire. The Waller County facility is located at 32159 Morton Road Brookshire, Texas 77423, 281-391-2009 call for operating hours. If you go west on I10 exit Igloo Road and take a right, take a left on Hwy 90, take a right on Cardiff Road you will dead end into Morton Road, take a left on Morton and it's the first building on the left.

**Congratulations for your recycling efforts!**

