Minutes of Board Work Study Meeting
Monday, April 21, 2014
Board of Trustees
Katy Independent School District

A Work Study Meeting of the Board of Trustees of the Katy Independent School District was held on Monday, April 21, 2014 in the Board Room of the Education Support Complex located at 6301 South Stadium Lane with the following Board Members present: Joe Adams, Henry Dibrell, Rebecca Fox, Charles Griffin, Terry Huckaby, Bryan Michalsky, and Bill Proctor.

Others present: Alton Frailey, John Alawneh, Bob Bryant, Shari Butterfiled, Christine Caskey, Nakia Coy, Scott Donahue, Yolanda Edmond, Tommy Gray, Andrea Grooms, Tom Gunnell, Bonnie Holland, David Kendler, Freda Creech, Kim Lawson, Kathy McDonald, Peter McElwain, Fran McTigrit, Joe Christopherson, Brian Malechuk, Linda Menius, Patti Paetow, Mike Robinson, Chris Smith, Lindsey Tigert, Rhonda Ward, Regina Stephenson, Todd Schneider, Jayme Hynds, Marcus Forney, Anne Faichtinger, Lance Nauman, Alan Anders, Denisse Cantu, Maria Parrie, Sharon Nowak, and other interested patrons of the district.

Call to Order
At 5:30 p.m., Board Vice President Joe Adams opened the meeting.

Closed Meeting
Board Vice President Joe Adams announced that the Board was convening in Closed Meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq. concerning any or all purposes permitted by the Act including:

551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
1. Consider Board approval of hiring and accepting resignations of professional contractual personnel.
2. Consider Board duties.

Reconvene from Closed Meeting
Meeting called to order: The Board adjourned Closed Meeting and entered into Open Meeting at 6:30 p.m.
Board President Rebecca Fox called the meeting to order.

Verification of compliance with Open Meetings Law: Superintendent Alton Frailey verified that the provisions of Section 551.001 et seq. of the Texas Government Code were met in accordance with the public notice of the meeting.

Hiring and accepting resignations of professional contractual personnel: Moved by Joe Adams seconded by Henry Dibrell that the Board approve the personnel report as recommended by the Superintendent.

Motion passed by a 7 to 0 vote.

One-year employee probationary, one-year employee dual assignment probationary, one year employee term, one-year employee dual assignment term, and two-year employee dual assignment term contract personnel with the exception of those employees that have resigned or a decision has not been made at this time concerning being recommended for a contract, for termination or for proposed non-renewal which will occur at a future meeting in May 2014: Moved by Joe Adams seconded by Charles Griffin that the Board, as recommended by the Superintendent, approves contracts for 2014-2015 for the one-year employee probationary, one-year employee dual assignment probationary, one year employee term, one-year employee dual assignment term, and two-year employee dual assignment term contract of current District employees who have been issued contracts covering the 2013-2014 school year with the exception of those employees that have resigned or a decision has not yet been made concerning being recommended for a contract, for termination or for proposed non-renewal, which decision will occur at a future meeting in May 2014.

Motion passed by a 7 to 0 vote.

Consent Agenda
Conveyance of a right of way deed to Fort Bend County associated with Keiko Davidson Elementary School (#36): Peter McElwain, Director Architect/Planner, presented. It was recommended that the Board of Trustees conveys to Fort Bend County a right of way deed at Keiko Davidson Elementary School, as depicted in the attached document.
Conveyance of a right of way deed to the City of Fulshear, Texas associated with James E. Randolph Elementary School (#37): Peter McElwain, Director Architect/Planner, presented. It was recommended that the Board of Trustees conveys to the City of Fulshear, Texas a right of way deed at James E. Randolph Elementary School, as presented.

Outfall Drainage Easement to Harris County Municipal Utility District No. 61 associated with the Morton Ranch campuses: Peter McElwain, Director Architect/Planner, presented. It was recommended that the Board of Trustees awards Harris County Municipal Utility District No. 61 an outfall drainage easement at the Morton Ranch campuses, as depicted in the attached easement document.

Installation and repair service of fences and gates: Regina Stephenson, Director of Purchasing, presented. It was recommended that the Board of Trustees awards the contract for installation and repair service of fences and gates to Aber Fence and Supply Company, Inc., Clement Fence Company, Inc., Fencemaster of Houston, National Fence Supply, Southwestern Fence Company, and Four Seasons Development Company as presented.

Fleet and transportation equipment repair services: Regina Stephenson, Director of Purchasing, presented. It was recommended that the Board of Trustees approves the proposal for fleet and transportation equipment repair services as presented.

Job Order Contracting method and the use of KBR through TCPN Cooperative to complete the minor construction associated with the installation of walkways, canopies, and electrical and plumbing services for new portable building installations at various campuses: Regina Stephenson, Director of Purchasing, presented. It was recommended that the Board of Trustees approve the job order contracting method for the minor construction of the walkways, canopies, and electrical services for the new portable classroom buildings, in addition, plumbing services for one restroom building, being installed through August, 2014. Additionally, that the Board of Trustees approve KBR through TCPN as the contractor for the not to exceed pricing as per the following proposals:

1. Morton Ranch Elementary, JOC Proposal TCPN-SW III-04-1162 $55,349.00
2. Gobow Elementary, JOC Proposal TCPN-SW III-04-1159 $50,672.00
3. Seven Lakes Junior High, JOC Proposal TCPN-SW III-04-1184 $146,273.00
4. Wilson Elementary, JOC Proposal TCPN-SW III-04-1183 $93,196.00
5. Memorial Parkway Elementary, JOC Proposal TCPN-SW III-04-1181 $66,974.00
6. Morton Ranch High School, JOC Proposal TCPN-SW III-04-1180 $55,334.00
7. Wood Creek Junior High, JOC Proposal TCPN-SW III-04-1178 $187,825.00
8. King Elementary, JOC Proposal TCPN-SW III-04-1177 $191,969.00
9. Cinco Ranch Junior High, JOC Proposal TCPN-SW III-04-1166 $63,782.00
10. Mayde Creek Junior High, JOC Proposal TCPN-SW III-04-1179 $59,871.00

Meal price increase for 2014-2015 school year: Donna Pittenger, Director of Nutrition and Food Services, presented. It was recommended that the Board of Trustees approves a lunch price increase for elementary students from $2.00 to $2.05, and secondary school students from $2.25 to $2.50, and to increase the student breakfast price to $1.25 for all students for the 2014-2015 school year in order to maintain District compliance with the present United States Department of Agriculture meal price equity mandate.

Discussion/Action

Design services associated with a new joint secondary campus (junior high #15 and high school #8): Peter McElwain, Director Architect/Planner, presented. It was recommended that the Board of Trustees approve the retention of PBK Architects for design services associated with a new joint secondary campus (junior high #15 and high school #8) for a fee of 6% of the final construction cost. The Board agreed to move this item to Consent Agenda.
Design services associated with elementary school #38 and elementary school #39: Peter McElwain, Director Architect/Planner, presented. It was recommended that the Board of Trustees approve the retention of VLK Architects for design services associated with elementary school #38 and elementary school #39 for a fee of 6% and 3%, respectively, of the final construction cost. The Board agreed to move this item to Consent Agenda.

Design services associated with junior high school #14: Peter McElwain, Director Architect/Planner, presented. It was recommended that the Board of Trustees approve the retention of PBK Architects for design services associated with junior high school #14 for a fee of 3.5% of the final construction cost. The Board agreed to move this item to Consent Agenda.

Construction of a new Center for Imagination and Innovation: Peter McElwain, Director Architect/Planner, presented. It was recommended that the Board of Trustees award a contract to Drymalla Construction Company, Inc. for the construction of the Center for Imagination and Innovation in the amount of $4,979,000 and approves the total project cost not to exceed $6,200,000. The Board agreed to move this item to Consent Agenda.

Interlocal Agreement between Houston Independent School District (HISD) and Katy Independent School District (Katy ISD) for Benefits Consulting and Administrative Services: Lance Nauman, Director of Risk Management, presented. It was recommended that the Board of Trustees approves the interlocal agreement, and related documents, with Houston Independent School District for health and welfare benefits consulting and administrative services. There is an amendment to the expiring interlocal to be approved that provides for retroactive pricing adjustments to April 1, 2013. There are also business associate agreements with Mercer, THCP, and Langrand. These entities provide services through the interlocal with HISD that have contributed to the success of the Katy ISD healthcare plan. The Board agreed to move this item to Consent Agenda.

Instructional Materials Allotment (IMA) Update and Texas Essential Knowledge and Skills (TEKS) Certification: Christine Caskey, Ph.D., Chief Academic Officer, presented. It was recommended that the Board of Trustees approve the recommended instructional materials and that the Board President and Board Secretary sign the Instructional Materials Allotment and Texas Essential Knowledge and Skills certification for the 2014-2015 school year. The Board agreed to move this item to Consent Agenda.

2014-2015 Professional Development and Appraisal System (PDAS) and Katy Development and Appraisal System (KDAS) Calendar: Todd Schneider, Assistant Superintendent for Human Resources, presented. It was recommended that the Board of Trustees approve the Professional Development and Appraisal System (PDAS) and Katy Development and Appraisal System (KDAS) calendar for the 2014-2015 school year. The Board agreed to move this item to Consent Agenda.

2014-2015 Professional Development Appraisal System (PDAS) Appraisers/Second Appraisers: Todd Schneider, Assistant Superintendent for Human Resources, presented. It was recommended that the Board of Trustees approve the 2014-2015 Professional Development and Appraisal System (PDAS) Appraisers/Second Appraisers as presented. The Board agreed to move this item to Consent Agenda.

Financial Audit Engagement Letter: Chris Smith, Chief Financial Officer, presented. It was recommended that the Board of Trustees approve the engagement letter appointing Whitley Penn, LLP to perform the annual financial audits and to review the Comprehensive Annual Financial Reports for the years ending August 31, 2014 and 2015. The Board agreed to move this item to Consent Agenda.

April 2014 Budget Amendments: Sharri Butterfield, Budget and Treasury Coordinator, presented. It was recommended that the Board of Trustees approve the District’s April 2014 budget amendments as presented. The Board agreed not to move this item to Consent Agenda.

Discussion

Possible partnership with Fort Bend County, Willow Fork Drainage District, and the area MUD to build two pedestrian bridges behind Cinco Ranch High School and Cinco Ranch Junior High School: Alton Frailey, Superintendent, presented. Discussion only.

Future Meetings
Mr. Frailey announced a Regular meeting on Monday, April 28, 2014.

Adjournment
Board President Rebecca Fox adjourned the meeting at 8:12 p.m.

Rebecca Fox
President, Board of Trustees

Bryan Michalsky
Secretary, Board of Trustees

Approved: May 27, 2014