

## 2009-2010 Flyer Approval Dates

The following are the dates flyers will be approved on. Also listed are the valid dates for distribution and website showing. Flyers will only be approved with a Monday date. Flyers not received by the due date will be dated for the next specified valid period.

Flyer Due Date for Approval	Valid "for" Dates
August 24	August 31-September 18
September 14	September 21-October 9
October 5	October 12-30
October 26	November 2-20
November 16	November 23-December 18
December 14	January 4-22
January 19	Jan 25-February 12
February 8	February 15-March 5
March 1	March 8-April 2
March 29	April 5-23
April 19	April 26-May14
May 10	May 17-June 4

- All requests must have an up-to-date 501(c)(3) on file with the Office of Student Support Services and Campus Administration.
- A copy of the material to be accessed /distributed must be submitted along with the District's *Request for Flyer Distribution Approval* form.
- Flyers must adhere to all District guidelines.
- Flyers will be placed on the District's website for the specified period.
- Only 25 copies of the flyer may be given to the school for placement at a site designated by the campus Principal.
- A copy of the Approval Letter must accompany the flyers placed on campuses.