

Campus Reteach / Retest Procedure 2015-2016

- When a student makes a 69 or below on an exam included in the major grading column, the teacher must allow the student the opportunity to take a retest. (Assignments such as research papers or projects that are assigned well in advance of the due date do not fall under the reteach/retest procedure.)
- Students must participate in tutoring or/re-teaching before retesting. This may occur during class time, enrichment period, or at another time agreed upon by the teacher and student. (Teachers may require students to complete missed homework, test corrections, etc. as part of their re-teaching process.)
- The test may be an alternate format to the original but it will be of a similar level of difficulty and length and should not be perceived as unfair or a consequence. Any retest test given will not be returned to the student.
- Retesting must be completed within one week from when the major test is given back to the students or as arranged by the teacher.
- Students may also take their retest during the Monday/Wednesday "Assignment Hall" if necessary.
- Each subject will have a recommended day to retest:
 - Monday—English
 - Tuesday—Science
 - Wednesday—Social Studies
 - Thursday—Math
 - Friday—all other subjects
- The grade of the student's retest will be averaged with the previous failing grade. If the average of the two tests is above a 70, the teacher will enter a grade of 70. The replacement grade cannot be lower than the original test grade.
- If the timing of retesting overlaps into a new grading period and this grade causes the student to fail for the six weeks, then an "I" Incomplete should be submitted for the student. This student would then have the seven day grace period to receive tutorials and take the retest. This process would need to be completed with the teacher posting the new grade within the UIL seven day grace period. This timing coordinates with the No Pass No Play time lines published by the UIL. Exceptions require advance approval and will impact a student's eligibility.
- When a major grade is impacted due to academic dishonesty, the student is not eligible for retesting.
- The one week retesting window and mandatory tutorial is waived the last week of the third and sixth six weeks.
- Semester exam tests are excluded from retesting.