

Parent Guide 2018-2019

Katy Independent School District

Mission Statement

Katy Independent School District, the leader in educational excellence, together with family and community, provides unparalleled learning experiences designed to prepare and inspire each student to live an honorable, fulfilling life ... *to create the future.*



Safety & Security

Visiting Your Campus

For the safety and security of students and staff, all visitors must check in at the campus front office and sign in through Raptor, the visitor tracking system.

Checking Students Out of School

Procedures have been established for releasing students from campus. For details regarding identification, permission and verification for releasing students, speak to your campus administration.

Closings and Emergency Notifications

Information regarding school closings and emergency notifications can be found on the Katy ISD website, local TV and radio stations, and on social media (Facebook and Twitter).

Student Safety

Each campus has a safety liaison who is responsible for planning, mitigating and responding to safety and security issues. To report a safety or security concern related to school property or a school-sponsored event, call your child's campus principal or safety liaison.

Bullying

Bullying of any type is not tolerated in Katy ISD. The definition of bullying, as written in the Texas Education Code, can be found in the Katy ISD *Discipline Management Plan* and *Student Code of Conduct*. Katy ISD has implemented a new feature in the "OnTheGo" mobile app called Tip Line. Tip Line is a feature that enables students to anonymously report incidents of bullying and/or cyberbullying using their phones or electronic devices.

SafetyNET

This system allows students to alert district/campus officials of concerns regarding other students that may include bullying, self-harm, potential violence, drugs and weapons. SafetyNET can be accessed online at www.katyisd.org through the student portal.

KatyConnect Hotline

KatyConnect is a crisis hotline available 24/7 to secondary students who need to talk to someone about a problem they are experiencing. Access information for KatyConnect is printed on the back of ID badges for all secondary students as follows: KatyConnect at (281) 234-2326.

Katy ISD Police

To report a crime occurring on school property or at a school-sponsored event, call the Katy ISD Police Department at (281) 237-4000, 24 hours a day. If a life-threatening emergency occurs, call 9-1-1 immediately.

Responsible Use Guidelines

Katy ISD makes a variety of communication and information technologies available to students through computer, network and internet access. *Responsible Use Guidelines* are intended to minimize the likelihood of harm by educating students and setting standards which will serve to protect the District. View the *Responsible Use Guidelines*, *Discipline Management Plan* and the *Student Code of Conduct* online at www.katyisd.org.

Truancy Enforcement

Truancy enforcement officers work closely with campus administrators to prevent unexcused absences. However, when all interventions and truancy prevention measures fail, criminal charges may be brought against parents who intentionally violate the state compulsory attendance statutes. Additionally, fines may be levied against parents and students. For more information about compulsory attendance laws, call the Katy ISD Police Department at (281) 237-4000 or the Campus Administrative Support Department at (281) 396-2357.

Discipline Management Plan and Student Code of Conduct

This handbook covers important topics including student conduct, compulsory attendance and problem resolution steps. It can be reviewed online at www.katyisd.org.

Safety and Emergency Management

The Office of Emergency Management develops and oversees the implementation of the comprehensive safety program. An important part of this program is the emergency operations plan, including emergency drills. Contact the designated safety liaison for your campus if additional assistance is needed.

Parent Resources

Home Access Center (HAC)

The HAC allows parents to access their student's schedule, homeroom teacher, grades, assignments, test scores and absences. Parents can also update basic parent/guardian contact information. The same username and password applies from year to year and is also the same login information used for "OnTheGo" and Canvas. If a username and/or password is needed, please contact your child's campus.

Before- and After-School Programs

Several elementary campuses have before- and after-school programs provided by the Monty Ballard Family YMCA. For information, contact the YMCA at (281) 392-5055.

PowerSchool Registration (formerly InfoSnap)

PowerSchool Registration is an easy to use online registration system that allows parents to annually update their returning student's information; thus eliminating many of the paper forms required at the start of school. Parents will receive a unique snapcode for each student in early August. It will provide instructions on how to go online to update and electronically sign the required forms for the school year.

Discipline Help Desk

The Discipline Help Desk is a resource available to parents who have questions and/or concerns related to student discipline. A coordinator is available to assist parents in understanding the policies and procedures that govern student discipline, the potential consequences for disciplinary infractions, infractions that mandate removal from a campus, and due process procedures that are available. The Discipline Help Desk can be reached at (281) 396-2218.

Katy ISD "OnTheGo" Mobile App

Stay connected with the District mobile app "OnTheGo." Parents can access bus route information, student assignments and grades, campus calendars and more. Information and instructions on downloading the app can be found online at www.katyisd.org.

Who To Call:

Visit the Departments page
at www.katyisd.org.

Athletics	281-396-7780
Bilingual/ESL	281-396-2635
Board Policy.....	281-396-2318
Career & Technical	
Education	281.396-2633
Communications	281-396-2308
Counseling.....	281-396-6229
Discipline Help Desk.....	281-396-2218
Fine Arts	281-396-2270
Food Service.....	281-396-6240
Gifted & Talented.....	281-396-2383
Health Services.....	281-396-2629
Katy ISD Main Phone.....	281-396-6000
Katy ISD Police	281-237-4000
Pre-Kindergarten	281-237-7062
Psychological Services.....	281-396-2038
Section 504.....	281-396-2318
Special Education	281-396-2630
Transportation.....	281-396-2700

Katy Virtual School

For information regarding virtual high school courses, please visit <http://www.katyvirtualschool.org>.

Summer Academic Term

For details about programs offered during the summer and registration requirements, call (281) 396-2378.

Nutrition & Food Services

For information regarding menus, food nutrients, meal prices, paying for meals, free and reduced meal applications, diet modifications and more, visit the Nutrition & Food Services website at www.katyisdfoods-services.com.

Transportation

Visit the Katy ISD Transportation website for FAQs related to transportation services, including preparing your child for the bus ride. For additional assistance, call the Reinecker East Transportation Center at 281-396-2700; Baker West Transportation Center at 281-396-7560; or the Self South Transportation Center at 281-396-2115.

Curriculum & Instruction

Curriculum & Instruction

Information regarding curriculum can be found on the Katy ISD website, under the Parent tab. For additional questions regarding the curriculum, contact your child's campus/teacher or the Curriculum & Instruction Department at (281) 396-2265 for elementary, and (281) 396-2383 for secondary.

Student Resources

MyKaty Cloud provides all students with home and school access to library databases, instructional technology tools, curriculum resources and online textbooks. All 5th grade and secondary students have access to student email, grades, and college and career materials. Students can access MyKaty online from the Katy ISD website through the MyKaty login button.

School counselors are available to all students for supporting emotional well-being and social-emotional development, and to assist with academic and age appropriate career planning.

State Assessment & Testing

Katy ISD students participate in a comprehensive testing program that includes state and local assessments. For information about testing dates and programs, contact the campus testing coordinator.

Bell Schedule

Katy ISD's regular bell schedule is as follows:

Elementary Group 1
8:00 a.m. – 3:20 p.m.

Elementary Group 2
8:20 a.m. – 3:40 p.m.

Junior High
8:45 a.m. – 3:55 p.m.

High School
7:25 a.m. – 2:35 p.m.

For special bell times during testing and other events, speak to campus administration or visit the campus website.

Technology

Bring Your Own Device

Katy ISD offers a wireless filtered network (Wi-Fi) to provide students in grades 2 – 12 with the best academic resources available. Students can take advantage of equipment that parents may have already provided by bringing their Wi-Fi enabled devices to school for educational activities. More information regarding responsibility for devices and appropriate use is available in the *Katy ISD Public Wi-Fi Parent Guide* and can be reviewed online at www.katyisd.org.

Technology at Home

If you have at least one child receiving free and reduced meals, your family may qualify for an affordable home internet service and discounted computers through Internet Essentials. For more information, visit online at <https://internetessentials.com/> or call (855) 846-8376. AT&T also offers low-cost home internet services to qualifying households. For more information visit the AT&T website online at <https://www.att.com/shop/internet/access/#/>.

Digital Responsibility/Citizenship

Living Life Online

Students are living in a powerful digital world that requires them to interact in non-traditional ways. These interactions require new social expectations, safety precautions and literacy. For more information on internet safety, review the *Living Life Online* publication at www.katyisd.org.

Health

Health Services

For a list of immunization requirements and exemptions, special medical procedures, medication administration, and other health-related concerns, contact your campus health care professional, online at www.katyisd.org/dept/healthservices, or call (281) 396-2629.

Voluntary Student Insurance

Parents or guardians have the option to purchase accident insurance for their student. For more information or to enroll a student, visit the Katy ISD website online at www.katyisd.org.

Food Allergy

It is important to disclose and notify your child's campus and the District when your child has been diagnosed with a severe food allergy. The District has developed, and annually reviews, a food allergy management plan which trains employees to deal with students diagnosed with severe food allergies. Contact your campus healthcare professional regarding any known food allergies. For additional information, please review the student handbook.

School & Community

Volunteer Opportunities

Katy ISD offers a variety of volunteer opportunities that can match your interests, talent and schedule. For information on VIPS, KEYS Mentors, School-Business Partnerships, Junior Achievement and more, call (281) 396-2468.

Communicate with Katy ISD

Katy ISD offers various forms of communication in an effort to connect the District to the community. Communicate with Katy ISD through social media including Facebook and Twitter, eNews, online newsletters, and the Katy ISD website. Parents and community members can subscribe to District eNews on the Katy ISD website. Campus eNews is available to parents of students who have registered an email address with their child's campus.

For additional information, visit the Katy ISD website at www.katyisd.org.



Katy ISD Instructional Calendar 2018-2019

Approved by the Katy ISD Board of Trustees on February 26, 2018.

Calendar Highlights

JULY
4 **Holiday • Staff**

AUGUST
2-3 New Teacher Inservice Day
7 Convocation
8 Secondary District Professional Learning Day
9 Elementary District Professional Learning Day
10 Campus Professional Learning Day
13 Campus Professional Learning Day
14 Teacher Preparation Day
15 First Day of Fall Semester

SEPTEMBER
3 **Holiday • Students and Staff**
12 Family Night (No Homework Assigned)
24 2nd Secondary Grading Cycle Begins

OCTOBER
8 Early Dismissal - Elementary Parent Conferences and Secondary Professional Learning
15 2nd Elementary Grading Cycle Begins
17 Family Night (No Homework Assigned)
19 Early Dismissal - Elementary Parent Conferences and Secondary Professional Learning

NOVEMBER
5 3rd Secondary Grading Cycle Begins
19 Thanksgiving Break Begins
28 Family Night (No Homework Assigned)

DECEMBER
21 Early Dismissal - End of Semester
24 Winter Break Begins • **Holiday • Students and Staff**

JANUARY
1-4 Winter Break • **Holiday • Students and Staff**
7 Teacher Preparation Day
8 First Day of Spring Semester
21 Campus Professional Learning Day • **Student Holiday**
30 Family Night (No Homework Assigned)

FEBRUARY
15 Early Dismissal - Campus Professional Learning
18 District Professional Learning Day, • **Student Holiday**
19 5th Secondary Grading Cycle Begins

MARCH
6 Family Night (No Homework Assigned)
11 Spring Break Begins
18 4th Elementary Grading Cycle Begins

APRIL
5 Early Dismissal - Campus Professional Learning
8 6th Secondary Grading Cycle Begins
19 **Holiday • Students and Staff**

MAY
1 Family Night (No Homework Assigned)
23 Early Dismissal - Last Day of School
24 Teacher Preparation Day
27 **Holiday • Staff**

Bad Weather Make-Up Days: Jan. 21* Feb. 18*
*If used, employees will need to make up the day on a Saturday.
This calendar contains enough minutes to cover bad weather days.
Note: 238-day employees will need to work two (2) additional days.

Grading Period	Elem. Days	Elem. Mins.	Sec. Days	Sec. Mins.	Total Days
1st	42	18,300	27	11,610	
2nd	45	19,440	30	12,540	
3rd			30	12,720	
First Semester					87
3rd	42	18,300			
4th	48	20,760	28	11,860	
5th			29	12,290	
6th			33	14,010	
Second Semester					90
Total Days					177
Total Minutes		77,790*		76,550*	

*Includes waived minutes for professional development.

July 2018							January 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30	31											

August 2018							February 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30	31		24	25	26	27	28		

September 2018							March 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	3	4	5	6	7	8	9
9	10	11	12	13	14	15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	17	18	19	20	21	22	23
23	24	25	26	27	28	29	24	25	26	27	28	29	30
30							31						

October 2018							April 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
7	8	9	10	11	12	13	7	8	9	10	11	12	13
14	15	16	17	18	19	20	14	15	16	17	18	19	20
21	22	23	24	25	26	27	21	22	23	24	25	26	27
28	29	30	31				28	29	30				

November 2018							May 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	5	6	7	8	9	10	11
11	12	13	14	15	16	17	12	13	14	15	16	17	18
18	19	20	21	22	23	24	19	20	21	22	23	24	25
25	26	27	28	29	30		26	27	28	29	30	31	

December 2018							June 2019						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	2	3	4	5	6	7	8
9	10	11	12	13	14	15	9	10	11	12	13	14	15
16	17	18	19	20	21	22	16	17	18	19	20	21	22
23	24	25	26	27	28	29	23	24	25	26	27	28	29
30	31						30						

Symbol Keys:

- [Begin Elementary Grading Cycle
-] End Elementary Grading Cycle
- < Begin Secondary Grading Cycle
- > End Secondary Grading Cycle
- ☒ New Teacher Inservice Day
- ☒ Teacher Preparation Day • **Student Holiday**
- Early Dismissal
- ☒ Early Dismissal - Parent Conferences and/or Professional Learning
- **Holiday • Students and Staff**
- ◇ Convocation
- Secondary District Professional Learning Day, Elementary Campus Professional Learning Day
- Elementary District Professional Learning Day, Secondary Campus Professional Learning Day
- Campus Professional Learning Day • **Student Holiday**
- ★ District Professional Learning Day • **Student Holiday**
- ◇ Family Night (No Homework Assigned)

2018-2019 Katy ISD Board of Trustees:

Courtney Doyle, *President*; Bill Lacy, *Vice President*; Ashley Vann, *Secretary*;

Rebecca Fox, *Member*; George Scott, *Member*; Dawn Champagne, *Member*; Susan Gesoff, *Member*

2018-2019 Katy ISD Administration:

Lance Hindt, Ed.D., *Superintendent*; Ken Gregorski, *Deputy Superintendent*; Justin Graham, *General Counsel*;

Christine Caskey, Ed.D., *Chief Academic Officer*; Andrea M. Grooms, Ph.D., *Chief Communications Officer*;

Christopher J. Smith, *Chief Financial Officer*; John Alawneh, Ph.D., *Chief Information Officer*;

Lee Crews, *Chief Operations Officer*; Bonnie Holland, *Associate Superintendent of Administration, Governance & Legal Affairs*

It is the policy of Katy ISD not to discriminate on the basis of sex, disability, race, religion, color, gender, age, or national origin in its educational programs and/or activities including career and technology programs, nor in its employment practices, and to provide equal access to the Boy Scouts and other designated youth groups.