

# OKE Marquee Message Request



- **Please complete the information requested below.**
- **Return this form along with payment to the front office,  
\*Attention Jessica Dyson  
\*Marquee Message Request Enclosed**
- **Cost: \$20.00 per day, \$80.00 per week**
- **Please make checks payable to OKE**
- **Message subject to campus approval**

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Message Date(s):** \_\_\_\_\_

**Message:** \_\_\_\_\_

---

**Please be mindful of message length.**

**Message can be 65 characters max including spaces.**

**Front Office Use Only:**

---

**Date Rec:** \_\_\_\_\_ **Amt. Rec.** \_\_\_\_\_ **Initials** \_\_\_\_\_

---