

Miller Career & Technology Center Re-teach/Re-do Process

Major Grade Redo

- ❖ MCTC Teachers will give students the opportunity to redo if the student earns a grade **lower than 70 on a major grade** excluding semester exams and grades impacted due to academic dishonesty, including plagiarism. Major grades include exams, research papers, projects, etc. which fall into the major category in the KISD Grading Template for a particular course.
- ❖ The student **may only redo the assignment/test once**. MCTC will allow for a replacement grade of up to a 70 if the original assignment/test was turned in when due. If the student's grade improves but is still less than 70 the student will receive the improved failing grade; if the student's grade improves to above 70 the grade entered will be 70.
- ❖ The student does not have to meet any requirements to be eligible for redoing a Major Grade assignment/test, however the instructor **may recommend** attendance at tutorials, reading assignment(s), and/or other assignments/work deemed suitable by the teacher for the student to be best prepared for success on the redo.
 - Redoing is to be completed within 7 calendar days of the original assignment/test during the posted tutorial time/place or as mutually agreed upon by the teacher and the student. Redoing after 7 calendar days will occur only due to extenuating circumstances and with administrator approval.
- ❖ **Campus Procedure on assigning zeros** for late or missing assignments:
 - Assignments turned in late will be graded as follows:
 - Students will receive a grade **no higher than 80** for work turned in **one (1) day late**. Example: Student turns in an assignment one day late and the student's grade merits a 92, the student will receive an 80; if the work merits a 63, the student will receive a 63.
 - Students will receive a grade **no higher than 60** for work turned in **two (2) days late**.
 - Students will receive a grade **no higher than 50** for work turned in **three (3) days late**.
 - At the teacher's discretion, late work may be accepted after three (3) days for a grade **no higher than 50**.

DEFINITIONS

- **Reteach:** To provide additional instruction or retraining in the curriculum objective(s) the student is expected to show mastery of.
- **Redo:** The second opportunity to earn a maximum grade of 70. The redo may be in an alternate format but should not be perceived as unfair or a consequence.