

Miller Career & Technology Center

Student Driving/Parking 2019-2020

GENERAL INFORMATION

All students who drive vehicles to Miller Career & Technology Center (MCTC) must display an MCTC Parking Permit on the **front lower right** (interior passenger side) window. Permits should be requested as soon as the student plans to drive. Applications are available from the **MCTC Assistant Principal**, and due back to the AP Office before driving to MCTC. Incomplete applications will not be accepted.

Requirements to obtain a permit:

- ✓ **Proof of a valid Texas Driver's License** (submit a copy)
- ✓ **Proof of current insurance for the vehicle** (submit a copy)
- ✓ **Completed "Parking Agreement"**
- ✓ **Completed "Permission for Student/Parent-Provided Transportation"**
- ✓ **\$5 CASH** processing fee

RULES & REGULATIONS

Parking permits are issued to one vehicle and may not be transferred to or used on another vehicle. Vehicles not properly parked or identified by permit may be ticketed, booted, or towed at the owner's expense and the driver subject to disciplinary consequences. Students with a permit, temporarily driving a different vehicle, must request a **Temporary Permit**. Bring a note from the guardian explaining the length of time needed, insurance card, license plate number, and make and model of the temporary vehicle.

*Parking is on the southwest side of Rhodes Stadium only (the right-hand side when approaching the stadium) and only on the stadium side of the fence. Only **PACE students** will park on the northwest side of the stadium, east of the concrete bus lane.*

Students agree to abide by the parking rules and procedures in the Discipline Management Plan & Student Code of Conduct as well as to be safe and courteous drivers by accepting a parking permit. Drivers must not allow passengers to ride in the bed of their pickup trucks or on the roof, hood, or trunk of a car while driving on campus. Driving over curbs, revving engines, and taking off at speeds that cause gravel to spray is unsafe. Students are required to obey traffic signs, driving safety rules, and staff direction in the parking lot and on the access street between MCTC and Raines High School where the speed limit is **20 mph**. The speed limit in the Rhodes Stadium lot is **10 mph**. Do not speed or drive recklessly at any time.

LIABILITY

Neither Katy ISD nor MCTC assumes liability for student parking. Students park at their own risk with regard to accidental damage to vehicles. All students are encouraged to use district provided transportation. If an accident occurs in the parking lot or on the access street in front of MCTC, please notify an MCTC administrator so we may assist you in contacting the proper authorities. If necessary, you may contact the Katy ISD police at 281-237-4000. Neither Katy ISD nor MCTC authorizes student parking in any location off campus. Students who drive to school must park on campus with a parking permit properly affixed to their vehicle.

ARRIVAL:

Parking is on the southwest side of the stadium, and only on the stadium side of the fence. Students arriving for 4th period and after must park east of the concrete bus lane (closer to the stadium). **PACE students only** will park on the northwest side of the stadium-east of the concrete bus lane. Upon arrival students are to park and proceed into the building **immediately**. Students are prohibited from being in the parking lot except upon arrival and dismissal from school. Only MCTC Administrators (**not teachers or other staff**) have the authority to give students permission to be in parking areas. Students loitering in parking areas or found in parking areas during the school day without proper permission will be subject to disciplinary action.

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AM DISMISSAL:

- **Comply with all staff direction.** Infractions may result in disciplinary consequences.
- Busses have the Right of Way.
- **DO NOT** cut across any painted parking spaces.
 - ✓ Drive north (using the lane) and head towards the medians that separate the north and south sides of the Rhodes lot.
 - ✓ Form two lines driving east towards the stadium, then make a U-turn as directed to exit going west in two lanes.
 - ✓ Stay in the right lane to turn right at Katyland.
 - ✓ Stay in the left lane to turn left at Katyland.
- Busses have the Right of Way.

PM DISMISSAL:

- **Comply with all staff direction.** Infractions may result in disciplinary consequences. The Rhodes Stadium lot must be cleared by 3:05, unless prior permission is granted through an MCTC administrator.
- Busses have the Right of Way.
- **PACE** students will exit on the visitors side of the stadium or merge into the back of the line waiting to exit west towards Katyland Drive after the busses have departed.
- **DO NOT** cut across any painted parking spaces.
 - ✓ Drive south (using the lane) and head towards the neighbor's fence. Merge into the lane heading east towards the Visitor side of the stadium.
 - ✓ Students will create one lane heading east to the Visitor side of the stadium. Stay in the concrete lane, and exit onto Katy-Fort Bend Road.

OR

- Wait in your vehicle until the busses have left and follow the directions for AM Dismissal.

VIOLATIONS OF RULES & REGULATIONS

Failure to comply with the Discipline Management Plan and Student Code of Conduct, all guidelines stated in this document and/or poor driving or parking habits may result in disciplinary consequences, including the loss of driving privileges. Permission to drive a vehicle and park on school campus is a privilege.

Driving Offense:

- Depends on the level of the lack of safety as determined by an MCTC Administrator. Driving offenses could result in detention, ISS, vehicle immobilization, and/or loss of parking privileges.

Parking Offense:

- No visible tag
 - 1st offense: Verbal warning (see the Assistant Principal and obtain a permit)
 - 2nd offense: Vehicle immobilization (boot) and \$25 fee
 - 3rd offense: Vehicle immobilization (boot) and \$50 fee and discipline consequence
- Parking in the wrong lot with or without a Student Parking Permit. This means parking anywhere other than Rhodes Stadium as stated above.
 - 1st offense: Vehicle immobilization (boot) and \$25 fee
 - 2nd offense: Vehicle immobilization (boot) and \$50 fee
 - 3rd offense: Vehicle immobilization (boot) and \$50 fee and discipline consequence

Do not attempt to drive a booted vehicle. Damage to the boot is the responsibility of the vehicle owner.

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PARKING AGREEMENT

PLEASE PRINT LEGIBLY IN INK

MCTC Parking sticker number:		License plate number:	
Student ID:		Circle Home Campus: CRHS KHS MCHS MRHS OTHS PHS SLHS THS	
Last Name:		First Name:	
Make of car:	Model:	Color:	Year:
Driver's License number:	Expiration date:	Driver's License verified by MCTC:	
Insurance Company:	Expiration date:	Insurance verified by MCTC:	\$5.00 cash fee received:

I have read and understand all vehicle regulations outlined in the Katy ISD Discipline Management Plan & Student Code of Conduct. I acknowledge receipt and understanding of the Katy ISD and MCTC Student Driving/Parking information and requirements. Revocation of driving privileges and disciplinary consequences may apply (including immobilization and/or towing) for violation of regulations. The permit is not transferrable to another vehicle.

Students with a permit, temporarily driving a different vehicle, must request a **Temporary Permit**. Bring a note from your guardian explaining the need and length of time, insurance card, license plate number, plus make and model of the temporary vehicle.

I understand a permit only allows me to park in the Rhodes Stadium lot on the southwest side. Students **MAY NOT park in front of Miller, behind Miller, on the west side of Miller (including at the Shaw Center), in the Automotive lot, in any of the Staff Parking between the east side of Miller and the Rhodes fence or in the Raines High School parking lot.**

I understand Katy ISD assumes no liability for student parking. Students park at their own risk with regard to accidental damage to vehicles. I have attached all requirements:

- ✓ **Copy of a valid Texas Driver's License**
- ✓ **Copy of current insurance for the vehicle**
- ✓ **Completed and signed "Permission for Student/Parent-Provided Transportation" (back side of this form)**
- ✓ **\$5 CASH fee**

Parent/Guardian Signature:	Date:
Student Signature:	Date:

Katy Independent School District
Permission for Student/Parent-Provided Transportation

Name of Student	Last	First	MI	Grade Level	Home Campus
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Katy ISD requires students to ride to and from all required activities, competitions, and performances in district-provided transportation. In circumstances where participation in an activity, competition, performance, and/or elective course is optional, Katy ISD is not required to provide transportation; however, in some cases district-provided transportation may be available or may be required for certain activities by the sponsor. **For optional activities, competitions, performances, and/or elective courses only**, a parent may give consent to allow their child to drive to an activity or to arrange another means of transportation, or an adult student (18 years of age) may also choose to drive himself/herself to an activity or to arrange another means of transportation. Written permission for student/parent-provided transportation must be approved and on file with each teacher/sponsor and the campus principal for a student to be allowed any of these privileges.

Parent/Guardian Permission

As the parent/legal guardian of the above-named student **or** as the adult student named above, I understand that participation in the activity, competition, performance, and/or elective course checked below is optional, that the above-named student has a valid Texas driver's license, and that he/she has my permission to drive to and from the optional activity/location designated as follows:

- Miller Career & Technology Center.** Specific activity/location: MCTC and/or to the student's internship site.
- Career Prep/Internship/Rotation.** Specific activity/location: _____
- Gerald D. Young Agricultural Science Facility.** Specific activity/location: _____
- Extra-curricular activities, including athletics.** Specific activity/location: _____
- Special performances.** Specific activity/location: _____
- Special competitions.** Specific activity/location: _____
- Other.** Specific activity/location: _____

Student/Vehicle Information				
Texas Driver's License #	Proof of Insurance (Attach)	License Plate #	Make & Model	Color

As the parent/legal guardian of the above-named student **or** as the adult student named above, I understand that participation in the activity, competition, performance, and/or elective course checked below is optional and that Katy ISD personnel cannot coordinate transportation other than in a school-approved vehicle; therefore, I will arrange my son's/daughter's/own transportation to and from the optional activity/location designated as follows:

- Miller Career & Technology Center.** Specific activity/location: _____
- Career Prep/Internship/Rotation.** Specific activity/location: _____
- Gerald D. Young Agricultural Science Facility.** Specific activity/location: _____
- Extra-curricular activities, including athletics.** Specific activity/location: _____
- Special performances.** Specific activity/location: _____
- Special competitions.** Specific activity/location: _____
- Other.** Specific activity/location: _____

In addition, I understand that the Katy ISD student code of conduct and additional rules established in regard to the activity, competition, performance, and/or elective course checked above will be enforced. Having chosen student/parent-provided transportation, I understand that late arrival(s) could result in my child's/own removal from the activity. I accept full responsibility in the event of an accident while traveling to or from the above site(s).

Parent/Guardian/Adult Student Signature	Date
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Student Permission

I understand that participation in the activity, competition, performance, and/or elective course checked above is optional. I will adhere to all Katy ISD student code of conduct guidelines, as well as any additional rules established in regard to the activity, competition, performance, and/or elective course for which I am participating including while in transport under the provisions specified above. I also understand that late arrival(s) could result in my removal from participation.

Student's Signature	Date
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FOR CAMPUS USE ONLY		
Sponsor's signature	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date
Principal's signature	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date

It is the policy of Katy ISD not to discriminate on the basis of sex, disability, race, religion, color, age, or national origin in its educational programs and/or activities including career and technology programs, nor in its employment practices.