

MCJH Reteach/Retest Procedures 2018-2019

- Students who do not exhibit proficiency on a major grade (grade below 70%) **must attend a reteach session and retest.** For a major project or a major writing assignment a reteach/retest plan will be developed by the content team, instructional coach, and supervising assistant principal prior to being assigned.
- Students who exhibit proficiency on a major test (70% and above) will have the opportunity to attend a re-teach session or complete an independent study at the teacher's discretion.
- Students will also have an opportunity to re-test for full credit if effort was initially given by the student prior to and during the original test, project, or written assignment. Effort will be determined by the following criteria:
 - A completed review sheet is turned in prior to taking the original test.
 - All required work is shown on the original test.
- Failure to prove effort on the original test will result in a retest opportunity with a maximum grade of 70%.
- Test corrections cannot take the place of reteach or retest.
- 8th Grade Pre-AP students can only choose one retest a six weeks. This is closely aligned with the re-test procedures for Mayde Creek High School.
 - Re-teach can occur: Before school, during class, advisory or after school.
 - Re-testing can occur: During advisory, or after school.
 - Test corrections cannot take the place of a reteach/retest opportunity.
- Teachers must contact parents if a student will complete re-teach/re-test outside of normal school hours.
- The assistant principal and counselor will be notified when students do not attend a required re-teach session or take a retest.
- High school level courses will continue to follow the re-teach/re-test procedures established by Mayde Creek High School.

