

## Procedures to Earn Fall Semester Exam Exemptions

**Semester exam exemptions will be offered during Fall Semester for the 2017 – 2018 school year.  
Below are exemption procedures for Fall Semester.**

Due to the disruption of the Instructional Calendar caused by Hurricane Harvey, consideration of attendance for the purpose of exam exemptions for the fall semester shall be limited to the second and third grading periods. If a student is a late enrollee and has not been in attendance in any school, he/she is not eligible for first semester credit and exemptions unless/until he/she completes the requirements established by the individual campus attendance committee. For those students enrolling from other districts/states who have previously attended a school, their attendance for this year will be considered in determining eligibility. If more than three days of school have been missed as absence and/or for moving, the student will not be eligible for fall semester exemptions.

Students may earn exemption status by reaching the following standards during the first semester:

- meet the district's grade standards for the **1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>** six-weeks and application requirements (see **bolded** section below)
- meet the district's attendance standards for the **2<sup>nd</sup> and 3<sup>rd</sup>** six-weeks and application requirements (see **bolded** section below)
- have NO conduct grade of U in any class
- have no Level 2, 3, 4, or 5 offenses (as outlined in KISD Discipline Plan and Student Code of Conduct) that result in more than a combined total of six (6) hours of any type of detention, or any in-school or out of school suspension, or higher consequences
- owe no fines or fees

**District grade, attendance and application requirements for earning exemption status:**

**Course average of A (90 – 100) with no more than 3 absences**

**Course average of B (80 – 89) with no more than 2 absences**

**Course average of C (75 – 79) with no more than 1 absence**

-A student may not exempt a class in which he/she has an N in conduct

-For exemption purposes, three tardies to a class will equal one absence

-Classes are independent of one another for attendance and grades

-Students must meet campus requirements related to submission deadlines and verification procedures for securing their exemptions

Ninth grade students may exempt one exam\*

Tenth grade students may exempt two exams\*

Eleventh grade students may exempt three exams\*

Senior students may exempt three exams during the fall semester and all exams during the spring semester\*

**\*With the exception of seniors, students cannot exempt the same class both semesters. In other words, spring semester exam exemption class must be different than the fall semester class, except seniors.**

**Juniors who are enrolled in the face-to-face AP US History course and who take the AP US History Exam will be eligible for one additional exempted exam for AP US History in the spring semester. To be eligible, the student must sit for the AP US History Exam and cannot have exempted the AP US History final in the fall semester. Students must meet all other grade, attendance and behavior requirements for this exemption.**

October 6, 2017

2017-2018 Exam Exemption Procedures for Fall Semester

Page 2

Except for the exam period for which a student has been granted an exemption, **students are required to attend school during exam week for all classes/courses (academics, band, choir, study hall, student assistant, athletics, etc.)**

**NOTE: HCCS dual-credit courses CANNOT be exempted.**

**▶▶▶ A student who meets all requirements except the attendance requirement may apply for an exception consideration of 1 – 2 additional absences if the student believes these resulted from extenuating circumstances. See the grade level principal for the application. ◀◀◀**