

2011 KISD Coaches Bus Driver Information

All coaches who do not currently have bus driver certification need to contact Shari Price at the Mayde Creek Center 281-396-2713 or Barbie Allen at the Franz Rd Center 281-396-7568 to begin the certification process. **There are several steps to bus driver certification, so you need to begin ASAP.**

There are two 20 hour bus certification classes available. You must have a current CDL to take the bus certification classes. Call Shari Price or Barbie Allen ASAP for details on how to get your CDL.

July 19, 20, 21, 26, 27 3:00 pm – 7:00 pm @ the Franz Center 281-396-7568.

August 8, 9, 10, 15, 16 3:30 pm – 7:30 pm @ the Mayde Creek Center 281-396-2713

Bus drivers must take an 8 hour refresher course every **3 years**. If you need to take this course, it will be offered at the following dates and times: (Class sizes are limited. You must call and pre-register)

June 9th; 7:00 am- 4 pm @ Mayde Creek Center 281-396-2713 (***This class is full***)

June 15th & 16th; 9:00 am – 1 pm @ Mayde Creek Center 281-396-2713

July 13th & 14th; 9:00 am—1 pm or July 29th; 8:00 am—5 pm Both @ Mayde Creek Center 281-396-2713

Every bus driver must go through **yearly** district in-service. Bus driver in-service will be held at the following times:

| Bus Driver Inservice 2011 | | | | |
|---------------------------|-----------|-----------|------------------------------|---------------------------------|
| Day | Date | Time | Group | Location |
| Thurs | 7/21/2011 | 7am- 11am | KJH,WMJH,CRJH,BJH,BDJH,WCJH | Franz Center 281-396-7568 |
| Thurs | 7/21/2011 | 7am- 11am | MPJH,MMJH,MCJH,CJH,MDJH,MRJH | Mayde Creek Center 281-396-2713 |
| Thurs | 7/28/2011 | 7am- 11am | THS, MCHS, MRHS | Mayde Creek Center 281-396-2713 |
| Thurs | 7/28/2011 | 7am- 11am | KHS, CRHS, SLHS | Franz Center 281-396-7568 |
| Thurs | 8/4/2011 | 7am- 11am | Make Up Date | Mayde Creek Center 281-396-2713 |

If you cannot attend your assigned time, contact transportation about attending another scheduled time.

Bus drivers must have an annual bus driver physical. This physical must be taken within 30 days of the first day of school. Physicals will be offered at the following times:

| Bus Driver Physicals 2011 | | | | | |
|---------------------------|----------|----------------|-----------------|---------------|--------------------------------|
| Day | Date | Facility | Location | Time | Group |
| Wed | 07/27/11 | MRHS | Competition Gym | 5:30pm-6:00pm | MRHS |
| Thurs | 07/28/11 | KHS | Competition Gym | 5:30pm-6:00pm | KHS |
| Tues | 08/02/11 | THS | Gym 4 | 5:30pm-6:00pm | THS |
| Wed | 08/03/11 | MCHS | Competition Gym | 5:30pm-6:00pm | MCHS |
| Thurs | 08/04/11 | SLHS | Competition Gym | 5:30pm-6:00pm | SLHS |
| Mon | 08/08/11 | CRHS | Competition Gym | 5:30pm-6:00pm | CRHS |
| Wed | 08/10/11 | MPJH | Competition Gym | 5:30pm-6:00pm | MPJH,MMJH |
| Tues | 08/16/11 | WCJH | Competition Gym | 5:30pm-6:00pm | WCJH,WMJH |
| Wed | 08/17/11 | CJH | Competition Gym | 5:30pm-6:00pm | CJH,MCHS |
| Thurs | 08/18/11 | Merrell Center | South Lobby | 5:30pm-6:00pm | KJH, MDJH, BJH, CRJH,MRJH,BDJH |
| Mon | 08/22/11 | Merrell Center | South Lobby | 5:30pm-6:00pm | Make ups |
| Tues | 08/23/11 | Merrell Center | South Lobby | 5:30pm-6:00pm | Make ups |
| Wed | 08/24/11 | OAC | Main Entrance | 5:30pm-6:00pm | Make ups |

Steps to getting a CDL with P and S endorsement

1. Study for your tests. Then go to DPS at 12220 S. Gessner to take the tests. You will need to pass all of the six required tests before you can do the behind-the-wheel training. Remember you have only 90 days from the time that you take your first test to get your license. Fee for the permit is \$11.00 and for license is max. \$60.00 depending on how long you have left on your current license. These fees are now paid in advance and you have 3 chances to take the tests before you are required to pay the fee again.

Items to take to DPS

- a. Application (Filled out in black)
 - b. TX. Driver's License
 - c. S.S. card
 - d. Proof of insurance
 - e. Vehicle registration.
2. Once you have your permit, contact Sharie Price at Mayde Creek Center 281-396-2700 or Barbie Allen at Franz Rd Center 281-396-7560. They will schedule a minimum of 10 hours behind-the-wheel with a trainer.
 3. Once you have completed your behind-the-wheel training, the trainer will schedule an appointment with DPS for your licensing tests.
 4. **BEFORE YOU CAN DRIVE STUDENTS**, you will need to get a physical. If you get your physical during the school year, transportation will set up your appointment. If you do your training during the summer, then the dates to see Dr. Bing will be set up the end of July or August. Your trainer will be able to give you the dates.
 5. **BEFORE YOU CAN DRIVE STUDENTS**, you will also need to get a Pre- Employment Drug Test. Your trainer will give you more information on this.
 6. **BEFORE YOU CAN SIGN UP FOR THIS CLASS YOU WILL NEED TO BE LICENSED!!!** You will need to attend a 20 hour Certification class on Defensive Driving for School Bus Drivers. These sessions are scheduled for summer and in January. An emergency certification card will be obtained until you can attend one of these classes but these are only good for 6 months. This is a state required class that is taught in-district for your convenience.