

Katy Independent School District

**Parent's/Guardian's Assurance of Bona Fide Residence**  
(TO BE COMPLETED BY THE PARENT/GUARDIAN/ADULT STUDENT)

**Texas Penal Code, Section 37.10 Tampering with Governmental Record**

(a) A person commits an offense if he:

- (1) knowingly makes a false entry in, or false alteration of, a governmental record;
- (2) makes, presents, or uses any record, document, or thing with knowledge of its falsity and with intent that it be taken as a genuine governmental record; or
- (3) intentionally destroys, conceals, removes, or otherwise impairs the verity, legibility, or availability of a governmental record.

(b) An offense under this section is a felony.

**Education Code, Section 25.001 Admission**

(h) In addition to the penalty provided by Section 37.10, Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable, for the period during which the ineligible student is enrolled, for the greater of:

- (1) the maximum tuition fee the district may charge under Section 25.038 of this code; or
- (2) the amount the district has budgeted for each student as maintenance and operating expenses.

(A person found guilty of falsifying information on an enrollment form may be liable for tuition for a sum in excess of \$5,000.)

**TO WHOM IT MAY CONCERN:**

This document is provided to establish that my child(children) and I reside at the address indicated below:

Name of Student:	Last	First	Middle	Grade Level	Campus
1)					
2)					
3)					
Address:					
City/State Zip					

The above residence is in the name of the following person who will be required to provide a notarized *Affidavit of Bona Fide Residence* in order for my child(children) to be enrolled.

Name of Owner/Renter:	Last	First	Middle

Proof of residency must be established to determine that a student is a bona fide resident in the attendance zone of the school for which enrollment is sought. A student's bona fide residence shall be defined as the domicile which is the student's fixed, permanent, and principal housing for legal purposes [24 hours per day, seven (7) days per week]. A student does not establish a bona fide residence by staying in the district or a particular attendance zone for only a portion of the week or only on school days unless this arrangement is specified in a divorce decree or other court order. **District peace officers shall verify bona fide residences as necessary.** The parent/guardian/adult student should contact the District's Athletic Department to determine if the residence qualifies as a bona fide residence for high school varsity UIL athletic purposes.

It is my understanding that, since the house/apartment lease agreement and/or utility bills for the above address are in someone else's name rather than mine, the other person will need to complete an *Affidavit of Bona Fide Residence* and have it notarized. One of the following documents must be submitted along with this statement at the time of enrollment to verify the residency:

1. A recent utility bill (other than a phone or cable bill) with the name and street address of the owner/renter;
2. House or apartment lease agreement; or
3. An earnest money or purchase contract and a letter from a mortgage company indicating loan approval or proof from the home builder/realtor of cash payment verification.

If item #2 or #3 is submitted at the time of enrollment, I understand that a utility bill with the name and street address of the owner/renter will be required within 30 days of enrollment.

I have read the statements above and understand that falsification of a document related to school records is a criminal offense and that a person who knowingly falsifies information on a form required for enrollment is liable for tuition or costs if the student is not eligible for enrollment in the district. In addition to these penalties, a student's enrollment will be revoked if the above address is not the bona fide residence. I also understand that this document must be completed and filed upon enrollment, and a renewal document must be completed by me and reviewed prior to the beginning of each school year as long the same circumstances apply to my child's (children's) bona fide residence.

Printed Name of Parent/Guardian:	Last	First	Middle	Phone Number
Signature of Parent/Guardian				Date

STATE OF TEXAS  
COUNTY OF \_\_\_\_\_

BEFORE ME, the undersigned authority, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed. GIVEN under my hand and seal of office on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Affix Notary Seal)

\_\_\_\_\_  
Notary Public, State of Texas